

December 6, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Monday, December 6, 2021 at 6:30pm in the council chambers at City Hall.

Roll Call: Present: Councilmember Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli  
Absent: none

Also present were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, KPSD Sgt. Tim Olsen, Treasurer Holly Palmer, Deputy Clerk Tanya Hiltonen, Maggie Lanthier [The Daily News] and Scott Sternhagen [CLA Auditing].

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the November 15, 2021 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

At this time, Council Re-Organization began.

Mayor Groeneveld thanked the City Council for the past year.

Stelmaszek requested nominations for Mayor.

Councilmember Dixon-Miller nominated Kylie Remer for Mayor and was supported by Councilmember Groeneveld.

Councilmember Flaminio nominated Joseph Groeneveld for Mayor and was supported by Councilmember Remer.

Stelmaszek asked if there were any other nominations.

By a show of hands, there were 3 votes for Remer and 2 votes for Groeneveld.

Councilmember Remer assumed the Mayor position for the ensuing year.

Mayor Remer requested nominations for Mayor Pro-tem.

Councilmember Dixon-Miller nominated Joseph Groeneveld for Mayor Pro-tem and was supported by Councilmember Flaminio.

Councilmember Groeneveld nominated Dennis Baldinelli for Mayor Pro-tem and was supported by Mayor Remer.

Mayor Remer asked if there were any other nominations.

By a show of hands, there was 1 vote for Groeneveld and 3 votes for Baldinelli.

Councilmember Baldinelli will be Mayor Pro-tem for the ensuing year.

The Mayor made her recommendations for the various committee appointments for the ensuing year. Following discussion, revisions were made, and the appointments were finalized as listed below:

- o Auditing Committee – Dixon-Miller & Remer
- o Negotiations/Personnel – Remer & Baldinelli
- o MML Legislative Contacts – Flaminio & Baldinelli (alt)
- o Planning Commission – Remer & Flaminio
- o Citizens Advisory/Park & Recreation/Decorations – Groeneveld & Baldinelli
- o Construction Code Commission – Baldinelli & Flaminio (alt)
- o Public Safety Committee – Groeneveld & Flaminio
- o IM-Kingsford Joint Sewage Authority – City Manager & Erik Dykhuis
- o Central Landfill Authority – City Manager & Baldinelli (alt)
- o US-2/141/M-95 Corridor Committee – Baldinelli & Flaminio (alt)
- o Dickinson County Solid Waste Management Authority – City Manager & Remer (alt)
- o Dickinson County Area Foundation Grant Committee – Dixon-Miller
- o Northern Michigan Public Service Academy Board – Baldinelli & Flaminio (alt)

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the committee appointments as discussed.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the purchase of a blanket position and treasurer's bond.

ALL AYES. NO NAYS. MOTION CARRIED.

The Council annually authorizes the following banks and institutions as the depositories for all City Funds:

- FIRST BANK UPPER MICHIGAN – KINGSFORD BRANCH
- FIRST NATIONAL BANK OF IRON MOUNTAIN-KINGSFORD
- RANGE BANK – KINGSFORD OFFICE
- MICHIGAN CLASS (Cooperative Liquid Assets Securities System)

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the above-mentioned banks as the depositories and institutions for all City funds. ALL AYES. NO NAYS. MOTION CARRIED.

Resolution No. 2021/12/6.1 was presented for adoption as follows:

Whereas, there may be in and may hereafter, from time to time, come into the hands of Holly Palmer, Treasurer of the City of Kingsford, Dickinson County, Michigan, certain monies belonging to or held by the State, County, or other political units of the State, or otherwise held according to the law; and

Whereas, under the laws of the State of Michigan this board is required to provide by resolution for the deposit of all public monies, including tax monies coming into the hands of the treasurer, in one or more banks hereafter called bank(s) to be designated in such resolution.

Now, Therefore, Be It Resolved, that said treasurer, Holly Palmer, is hereby directed to deposit all such public monies, including tax monies now in or coming into her hands as treasurer, in the following bank(s): FIRST BANK UPPER MICHIGAN – KINGSFORD BRANCH, FIRST NATIONAL BANK OF IRON MOUNTAIN-KINGSFORD, RANGE BANK – KINGSFORD BRANCH and/or MICHIGAN CLASS (Cooperative Liquid Assets Securities System).

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to adopt Resolution No. 2021/12/6.1 as corrected. [Northern Michigan Bank of Kingsford to First Bank Upper Michigan Kingsford Branch]

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli  
Nays: None  
MOTION CARRIED.

The City Council concluded the reorganization and continued with the regular meeting.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented. ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the invoices for November 16, 2021 through December 6, 2021 in the amount of \$373,351.01. ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – November

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda. ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment at this time.

The only item under Communications was the Annual Summer Tax Resolution from the Dickinson-Iron Intermediate School District requesting the City of Kingsford collect taxes on the school's behalf.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the Annual Summer Tax Resolution from the DIISD. ALL AYES. NO NAYS. MOTION CARRIED.

The Manager's Report was presented by Stelmaszek.

- The 2021 Fall Archery Hunt started October 1<sup>st</sup> and runs through January 1<sup>st</sup>. Eleven (11) deer have been taken to date. Harvest updates will be provided at the council meetings.
- PSO Ryan Menard's start date was November 23<sup>rd</sup>, 2021. He worked a few dayshifts to train and in process at the department, and then filled Officer Bottesi's slot on nights right after his last shift.

- o The Auditor has completed his field work and is waiting on the Actuarial for the P & F Pension Fund to complete his report.
- o This year's City of Kingsford Citizens Guide and Dashboard were included in the packet. As required by the Economic Vitality Incentive Program (EVIP), it has been submitted to the State Department of Treasury. It has also been posted to the City's Webpage.
- o Please note in your schedules that the December Board of Review (BOR) will be meeting in the Council Chambers at 5:30pm on December 14<sup>th</sup>, 2021 to correct qualified errors and consider any appeals that may be brought before them.
- o The new auditor representative (Scott Sternhagen) from Clifton Larson Allen (CLA) attended the meeting to introduce himself. The councilmembers welcomed Mr. Sternhagen to the City.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to receive and place on file the December 6, 2021 Manager's Report.  
 ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Citizens Advisory/Parks and Recreation Committee Safety Request for Ford Park. This pertains to the potential risk of children's safety with regards to the parking issues at Ford Park, while also addressing the dilapidated condition of the park's tennis courts. It was the CA Committee's recommendation to repurpose the tennis courts into a parking lot and to place large boulders around the perimeter of the lot and along the alley to prevent parking on the grass. A lengthy discussion took place. Councilmember Groeneveld questioned why the City would spend \$25,000 to repurpose the tennis courts into a parking lot. He was also concerned that a parking lot would generate more opportunity for teenagers to gather with the potential to loiter in the evening hours. Councilmember Dixon-Miller felt having a lighted parking lot available for people attending school events would be beneficial. Councilmember Baldinelli suggested the City Manager complete a detailed cost analysis and return to the City Council at a future meeting. Stelmaszek reiterated that the DPW crew would be completing the labor and the materials would need to be purchased.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to table the issue to allow the City Manager and Supt. DeMuri to complete a more detailed cost analysis.  
 ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Old Business was the Citizens Advisory/Parks and Recreation Committee Pavilion Reservation Recommendation. A revised Park Use Application was submitted for the councilmembers' review. The revisions allow the month of January to be reserved for resident requests only and a fee schedule was also added. All reservations for Kingsford citizens and businesses would remain free of charge.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the Park Use Application with the revisions as discussed. [January reservations for Kingsford residents & businesses only and to add the fee schedule as listed.]  
 ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was Resolution No. 2021/12/6.2 re: Certifying Compliance with PA 152 of 2011. This is an annual resolution required for the health insurance deductible 80/20 split between the City and the employees.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt Resolution No. 2021/12/6.2 re: Certifying Compliance with PA 152 of 2011.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli  
 Nays: None  
 MOTION CARRIED.

The final item under New Business was a resignation letter from Nicole Stanchina and a request to fill the vacancy. Councilmember Baldinelli asked if this position needed to remain full-time position or whether it could be a 30-hour/week position. Stelmaszek stated the work load warranted a full-time position and felt it should remain full-time with benefits, which would appeal to more applicants.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to authorize the City Manager to begin the process to fill the Administrative Assistant/Accounts Payable Clerk position.  
 ALL AYES. NO NAYS. MOTION CARRIED.

There were no scheduled public hearings.

Under Public Comment, Deputy Clerk Tanya Hilttonen asked how large of boulders they were looking at using at the Ford Park. She also asked if Chris Katona [MMRMA] had done a walk-through for a loss study of the City's parks. She suggested that may be useful to justify the use of these funds for this project. He could also have alternate suggestions of what other municipalities have done.

Under Councilmember's Privilege, Councilmember Groeneveld congratulated Councilmember Remer on her seat as Mayor. Councilmember Dixon-Miller asked the City Manager what the condition of the alley by Ford Park is currently. He did not know what the Paser rating is but he doesn't believe it to be in poor condition. Councilmember Baldinelli and Councilmember Flaminio both congratulated Councilmember Remer on her seat as Mayor. Mayor Remer congratulated Baldinelli on the Mayor Pro-tem position and stated she was excited for this opportunity.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
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Mayor

  
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Clerk