

September 7, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Tuesday, September 7, 2021 at 6:30pm in the council chambers at City Hall.

Roll Call: Present: Councilmember Baldinelli, Flaminio and Groeneveld
Absent: Dixon-Miller and Remer

Also present were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Deputy Clerk Tanya Hiltonen, Maggie Lanthier [The Daily News] and David Holmes [Breitung Township Schools].

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the August 16, 2021 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the invoices for August 17, 2021 through September 7, 2021 in the amount of \$246,464.61.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – August

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize DPW Supt DeMuri to get quotes for 300-tons of winter sand from local suppliers.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to authorize DPW Supt DeMuri to apply for S-4 water certification through State of Michigan – EGLE.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize DPW Supt DeMuri to seek bids for the City Hall lighting project as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to authorize DPW Supt DeMuri and Water Crew Leader Stearns to attend the Annual UP Water Works Fall Meeting in Harris, MI on September 28-29, 2021.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

Under Public Comment, David Holmes introduced himself to the councilmembers as the new Superintendent of Breitung Township Schools. He also thanked the members of City Council for all the support given to the school district and community, specifically the Safe Routes to School project and the presence of Kingsford Public Safety officers on the school grounds.

The first item under Communications was a letter from the IMK Community Schools thanking the City of Kingsford for its participation and support of the 2021 Summer Recreation Program.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the letter from the IMK Community Schools.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications was the 2022 Chamber Directory Request. Last year, the City Council approved a 1/4-page full-page ad in the amount of \$265.00. The price/size remains the same should the City Council elect to participate for 2022.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the 1/4-page full-page ad for the Dickinson Area Chamber Directory in the amount of \$265.00.
ALL AYES. NO NAYS. MOTION CARRIED.

The Manager's Report was presented by Stelmaszek.

- o An agreement with attorney Jack Van Coevering was secured for the current State Tax Tribunal case (#21-002201) at the same rate and terms as 2018. He has prepared and filed an initial response with the State Tax Tribunal. Councilmembers may review the documents at the City Manager's office. A copy was also provided to the City Attorney.
- o After many years of service, Gail Korpi has retired from service as a School Crossing Guard at the corner of Westwood Avenue and Pyle Drive. Bill Burby will be taking her place for this school year.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to send a letter of appreciation to Ms. Korpi for her dedication and years of service.
ALL AYES. NO NAYS. MOTION CARRIED.

- o Three applications were submitted for the Civil Service test for entry-level openings within the Public Safety Department. The Civil Service Commission will be meeting on September 22, 2021 at 5pm.
- o MESSA has provided the City with our 2022 rate schedule for medical, Dental, and Vision insurance coverage. Medical coverage went up by 4.6% while Dental and Vision coverage went down slightly. The net increase is about 4.1% (last year's increase was 3%). Both unions and the non-union staff have been notified of this increase, which will be effective January 1, 2022. The State Hard Cap limit for our current employees in their current coverage categories (single, two-person and family) for 2022 is \$433,637. Using our current insurance premium rate with a 4.1% increase, we will pay \$322,929 for medical insurance in 2022. This is 25% below the 2022 State Hard Cap rate limit for the same group in the same coverage categories.
- o As the City Manager/Clerk, Stelmaszek is encouraged to maintain a level of accreditation as an Election Official per guidelines set by the Michigan Bureau of Elections. There is a one-day in-person class scheduled in Franklin Township, near the City of Hancock for September 15th, 2021 that will meet this standard. There is no cost for this training. Stelmaszek respectfully requested permission to attend this training and for reimbursement for mileage and meals.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to authorize the City Manager to attend the Accreditation for Election Officials training and to be reimbursed for mileage and meals.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to receive and place on file the September 7, 2021 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Bid Opening for Catholic Protection for the City's Elevated Water Storage Tank. There was one bid from Corpro of Medina, Ohio in the amount of \$17,425.00.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to award the bid to Corpro for the Catholic Protection for the City's Elevated Water Storage Tank in the amount of \$17,425.00 provided all specifications are met.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Old Business was the Bid Opening for a New Leaf Vacuum. There was one bid from Dinkmar of Galion, Ohio in the amount of \$64,100.00.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to award the bid to Dinkmar for the 2021 Leaf Vacuum in the amount of \$64,100.00 provided all specifications are met.
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Old Business was a Land Purchase. A land purchase requires 4/5 councilmember presence to conduct a vote. Due to the lack of councilmembers present at the meeting, this item will be tabled until the next scheduled council meeting.

The first item under New Business was a GIS Agreement. Dickinson County has entered into an agreement with "Colligo GIS" to create a publicly accessible county-wide GIS parcel and tax information web map (GIS map) and would like to include the City of Kingsford. As part of this effort, a formal data sharing agreement between the County and the City has been prepared and provided. The program will consolidate all governmental units in the County into a single, standardized system. The County will pay to host and maintain, though the City is responsible for handling its own parcel upgrades. The Cities of Norway, Iron Mountain and Breitung Township have ratified this agreement. City Manager Stelmaszek provided the agreement to the City Council for their consideration and approval. A brief discussion took place.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize the City Manager to sign the agreement on behalf of the City of Kingsford.
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under New Business was a Request to Purchase a Ballot Box. Deputy Clerk Tanya Hiltonen submitted a request to purchase a ballot box that will be used exclusively for absentee voter and ballot collection purposes and also to authorize the purchase of a security camera to monitor the drop box. A brief discussion took

place. Stelmaszek stated he would like to purchase the ballot box first and address the security camera purchase afterwards. This would allow the City to research a grant for a purchase of security cameras.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize the purchase of the ballot box as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

There were no scheduled public hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Flaminio thanked David Holmes for attending the meeting and introducing himself. Mayor Groeneveld congratulated David Holmes on his promotion and stated the City is always happy to work with the school.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk