



City of Kingsford

The Progressive City

LANDLORD / TENANT AGREEMENT FOR UTILITY BILLING

PROPERTY OWNER/LANDLORD INFORMATION

Name _____
 Address _____ City _____ St _____ Zip _____
 Phone No. _____ Email _____

TENANT INFORMATION

Name _____
 Service Address _____ City _____ St _____ Zip _____
 Phone No. _____ Email _____
 Mailing Address (if different than above): _____

- Parties agree and acknowledge that if water service is terminated for non-payment or otherwise, water service will not be reinstated until all charges associated with reinstating the service are paid in full.
- Tenant agrees and understands that the City will require a **\$150.00** security deposit, prior to placing service in Tenant's name. Receipt # _____ Date rec'd: _____ Cash or Check (circle one)
- Parties agree and acknowledge that the City, if notified by either the Landlord or Tenant in writing that the Tenant is no longer responsible for payment of utility services, the billing will be placed in owner's name. The written notice must include the requested date of termination, both the reading from the water meter and the outside remote, forwarding address of tenant and the signature of the requesting party.
- Parties agree and acknowledge that per Section 40-40(b) of Kingsford Code of Ordinances, any utility charges imposed by or pursuant to this article or by subsequent resolution of the City which remain unpaid and are not fully covered by deposits will be applied to the tax bill for the real property upon which the service was rendered and become a lien on the property.

The undersigned have read and understand the conditions of this application.

_____ Property Owner/Landlord Signature	_____ Print Name	_____ Date
_____ Tenant Signature	_____ Print Name	_____ Date

OFFICE USE ONLY

Utility Acct # _____ Start Date _____

Water meter readings – IN _____ / OUT _____