

THE PROGRESSIVE CITY



CITY OF KINGSFORD

Phone: (906) 774-3526

305 S. Carpenter Avenue
Kingsford, MI 49802
www.cityofkingsford.com

Fax: (906) 774-7093

APPLICATION TO USE PUBLIC PARK, RECREATION AREAS & RECREATION FACILITIES

1. Name _____
Address _____ City _____ St _____ Zip _____
Phone No. _____ Email _____

2. Is anyone sponsoring the event? ___ yes / ___ no
If yes, provide name _____
Address _____ City _____ St _____ Zip _____
Phone No. _____ Email _____

Please check the box of the area requested:

- Menominee River Pavilion – 800 Sterling Street, Kingsford, MI 49802 (access to restrooms)
- Menominee River Field – 800 Sterling Street, Kingsford, MI 49802 (access to restrooms)
- Cowboy Lake Pavilion – 201 Cowboy Lake Road, Kingsford, MI 49802 (access to water, electricity & restrooms)
- Gazebo – 1045 Woodward Avenue, Kingsford, MI 49802 (access to water & electricity)
- Balzola Field – 2000 Woodward Avenue, Kingsford, MI 49802 (access to water)
- Lodal Park – 1800 W. Breitung Avenue, Kingsford, MI 49802 (access to water, electricity & restrooms)

Specify field _____

3. Date(s) requested: _____
Time requested: _____
Purpose: _____

LIABILITY INSURANCE

(This is only required if outside equipment will be used or services provided.)

4. Name of provider _____ Policy Number _____

Please attach a copy of the Certificate of Insurance listing the City of Kingsford as an additional insured.

5. Other relevant information _____

VERIFICATION

I, the undersigned applicant, hereby acknowledge that I am aware that the City of Kingsford Code of Ordinances Sec. 26-41 has terms and conditions for the use of parks in the City of Kingsford. Further, I understand and agree that I will abide by all of the terms and conditions noted in said ordinances.

Signature of Applicant: _____ Date: _____

Printed Name: _____

For your convenience, you may email completed form to info@cityofkingsford.com.

AUTHORIZATION AND PERMIT

I, the undersigned, on behalf of the City of Kingsford based upon the information contained in this application, hereby authorize the requested activity and issue a permit, subject to the conditions set forth in the City of Kingsford Code of Ordinances Sec. 26-41, and the following:

Signature of City Manager or Designee: _____ Date: _____

Internal use only:

Date Received: _____ Date Approved: _____

Reserved on Calendar: yes / no Notified KPS & DPW: yes / no