

May 3, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Monday, May 3, 2021 at 6:30pm in the council chambers at City Hall.

Roll Call: Present: Councilmember Groeneveld, Dixon-Miller, Remer, Baldinelli and Flaminio  
Absent: none

Also present were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], John VanDusen, Floyd Lindholm, Dennis Rahoi and Fay Mannon-Rahoi.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the April 19, 2021 City Council Meeting minutes as amended.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as amended. [Addition to New Business – C. Public Safety Training Request]  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the invoices for April 20, 2021 through May 3, 2021 in the amount of \$144,838.35.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – April

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize the submission of the Category "F" road application for Breitung Avenue from Carpenter to Woodbine Street to include a 20% City match as requested.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

There were no Communications.

The Manager's Report was presented by Stelmaszek.

- The City Manager stated he is in the final stages of preparing the 2021-2022 fiscal year budget and will be requesting a special meeting of the City Council to review it once it is complete. To provide for proper adoption of the 2021-2022 Appropriations bill, Stelmaszek requested the City Council schedule a budget hearing for June 7<sup>th</sup>, 2021 at 6:45pm.

A motion was made by Councilmember Baldinelli and supported by Councilmember Remer to schedule at public hearing for June 7, 2021 at 6:45pm re: 2021-2022 Fiscal Year Budget.  
ALL AYES. NO NAYS. MOTION CARRIED.

- The City Manager and Supt. DeMuri have been working with GEI pertaining to the Heights watermain project. The GEI representatives stated there may be some Federal infrastructure initiatives that may develop soon and is gathering information to present to the City Council in July. Funding options will also be discussed at that time.
- Stelmaszek had recent contact with the owner of the storage container, who the City Council had given special consideration to when approving Ordinance 290 – Regulating the Use of Storage Containers within the City. To the City Manager's knowledge, the resident has made no attempt to empty or remove the container from his property. During the conversation, the resident expressed his opposition to the ordinance and stated he was in the process of having another container delivered to his property. On the same day this conversation took place, Stelmaszek wrote a letter to the resident outlining the remaining time he had available to remove the container and had it hand-delivered to the resident by Kingsford Public Safety. The City Manager and City Attorney are prepared to take action should he not remove the container within the allotted time or should he bring another container onto his property.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to receive and place on file the May 3, 2021 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The only item under Old Business was the Northwoods Garden Club Request re: Gazebo at Gazebo Park. After compiling cost estimates and researching options for the roof repair on the Gazebo, the City Manager proposed three separate options; the cost of each option ranging from \$4,643 to \$6,400. Each involves the City DPW removing the old shingles and prepping the structure for new shingles at an estimated cost of \$500. Based on the estimates, Stelmaszek proposed the City respond with an offer to complete the preparation work and reimburse the Northwoods Garden Club for up to \$2,000 in any materials or labor, under the condition that documentation of the expenditures is provided. The cost to the City would not exceed \$2,500. A member of the Garden Club was present at the meeting. A brief discussion took place.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the preparation work [labor to be provided by Kingsford DPW] and reimburse the Northwoods Garden Club for up to \$2,000 in any materials or labor, under the condition that documentation of the expenditures is provided. ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was a Request to Hire Assessor/Assistant Zoning Administrator Candidate. Mr. Kyle Mulka was interviewed by the Personnel Committee on April 26<sup>th</sup>. Stelmaszek provided Mr. Mulka's resume and cover letter for reference and gave a brief description of his credentials. Stelmaszek also explained that during negotiations, Mr. Mulka requested the City recognize his experience and current certification, prompting the Personnel Committee to agree that a 5% salary increase was commensurate with obtaining the Level 3 Assessing Certification. Mr. Mulka completed the pre-employment requirements, signed the job description/employment offer and has committed to a start date of May 24<sup>th</sup>.

It is the recommendation by the Personnel Committee that Mr. Mulka be hired at the current two-year rate (\$55,731) and receive a 5% salary increase upon obtaining the Level 3 Assessing Certification.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to hire Mr. Kyle Mulka as the Assessor/Assistant Zoning Administrator Candidate at the current two-year rate (\$55,731) and receive a 5% salary increase upon obtaining the Level 3 Assessing Certification. ALL AYES. NO NAYS. MOTION CARRIED.

The second item under New Business was Resolution 2021/5/3.1 Establishing Salary for New Hire Assessor/Assistant Zoning Administrator.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt Resolution 2021/5/3.1 Establishing Salary for New Hire Assessor/Assistant Zoning Administrator.

ROLL CALL: Ayes: Councilmember Groeneveld, Dixon-Miller, Remer, Baldinelli and Flaminio  
Nays: none  
MOTION CARRIED.

The last item under New Business was a Public Safety Training Request. KPS Director Metras submitted a training request to send Sgt. Crandall to a Less the Lethal Instructor re-certification class to be held in Elkhorn, WI on May 18-20, 2021. He will be attending with an IMPD Sgt. and will share transportation and hotel costs. The associated costs are \$795.00 for the class, 4 days of meals and approximately \$300.00 for his share of the lodging for 3 nights.

A motion was made by Councilmember Baldinelli and supported by Councilmember Remer to authorize the training request for Sgt. Crandall to attend the Less the Lethal Instructor re-certification class on May 18-20, 2021 and to approve all associated costs as listed above. ALL AYES. NO NAYS. MOTION CARRIED.

There were no scheduled public hearings.

Under Public Comment, Fay Mannon-Rahoi thanked the councilmembers on behalf of the Northwoods Garden Club for the support to improve the Gazebo at Gazebo Park. Mayor Groeneveld thanked them for all they do for the beautification of Gazebo Park and its surrounding area.

Under Councilmember's Privilege, Councilmember Baldinelli notified the councilmembers [in case they were unaware] that the local Charter/Spectrum office will be permanently closing its doors this month.

There being no further business, a motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to adjourn the meeting. ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk