

April 5, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Monday, April 5, 2021 at 6:30pm in the council chambers at City Hall.

Roll Call: Present: Councilmember Dixon-Miller, Remer, Baldinelli and Flaminio
Absent: Groeneveld

Also present were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News] and Andy Wiltzius.

The pledge of allegiance was stated.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the March 15, 2021 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to approve the March 22, 2021 Special City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to approve the invoices for March 16, 2021 through April 5, 2021 in the amount of \$196,367.73.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – March

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to authorize Supt DeMuri to hire up to three summer employees for park maintenance.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a Menominee Range Historical Foundation Independence Day Parade Request. The letter requests approval to hold the parade on July 3rd since the 4th of July falls on a Sunday. A copy of their current Certificate of Insurance was provided.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the request by the Menominee Range Historical Foundation to hold the Independence Day parade on Saturday, July 3rd, 2021.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was a KHS Road Closure Request for Outdoor Graduation at Flivver Field on May 29, 2021. The road closure will be from 6am-1pm on Hamilton Avenue from Ripley Street to Union Street and the alley adjacent to the football field and practice field.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the road closure for the outdoor graduation event as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Communications was a KHS Road Closure Request for UP Finals Track Meet at Flivver Field on June 5, 2021. The road closure will be from 6am-6pm on Hamilton Avenue from Ripley Street to Union Street and the alley adjacent to the football field and practice field.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to approve the road closure for the UP Finals Track Meet event as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

The Manager's Report was presented by Stelmaszek.

- Assessor Amy Payant has given her resignation, and her last day in her current position was April 2nd. The advertisement to fill this vacancy was attached to the Manager's Report, along with an email from

Susan Bovan of the UP Assessors Association (UPAA). Ms. Bovan sent this advertisement to approximately 120 UP Assessors and Equalization Directors via email. This position is also published in The Daily News and the City's website. All applications received by April 17th will be reviewed by the Personnel Committee, who will determine eligibility for interviews for the position of "Assessor/Assistant Zoning Administrator".

- o The Personnel/Negotiations Committee is scheduled to meet with the Union (AFSCME) representing the DPW employees on April 20th for the purpose of establishing a new Collective Bargaining Agreement (CBA). A meeting with Public Safety is scheduled for April 22nd.
- o Included with the Manager's Report was the Auditor's Engagement Letter for the City's 2020-2021 budget ending June 30th, 2021. Due to Scott Kenny's upcoming retirement, this will be his last audit for the City of Kingsford. The City will advertise for RFP's this fall to seek a replacement for these services.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to receive and place on file the April 5, 2021 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was Resolution 2021/4/5.1 in Honor of Dolly Cook. She has served as the Dickinson County Clerk for more than 30 years, and the City of Kingsford recognizes her dedication and commitment.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to adopt Resolution 2021/4/5.1 in Honor of Dolly Cook.

ROLL CALL: Ayes: Councilmember Dixon-Miller, Remer, Baldinelli and Flaminio
Nays: none
Absent: Groeneveld
MOTION CARRIED.

The final item under Old Business was Resolution 2021/4/5.2 Authorizing the Sale of City-owned Land to G&E Realty. This is the final approval needed to complete the sale of this property.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to adopt Resolution 2021/4/5.2 Authorizing the Sale of City-owned Land to G&E Realty.

ROLL CALL: Ayes: Councilmember Dixon-Miller, Remer, Baldinelli and Flaminio
Nays: none
Absent: Groeneveld
MOTION CARRIED.

The first item under New Business was a Request to Modify a Purchase & Development Agreement. This pertains to city-owned property located on Beech Street that was sold to Marikay Henrickson on July 15th, 2020 for the purpose of residential construction. The City Manager submitted a memo to the City Council requesting approval of a one-year extension to allow the new owner to start construction within "two" years of the purchase date [instead of one]; while leaving the completion date of one year from the start of construction unchanged.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to authorize a one-year extension to the Purchase & Development as listed above.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under New Business was a Temporary Part-time Employment Agreement. A part-time employment agreement for the position of Assessor was prepared by Mika Meyers, the City's Labor Council. The hourly wage has been set to account for the position not providing benefits. Ms. Payant has agreed to the terms and has signed the agreement. The agreement will expire one week after a replacement is in place to allow for a brief transition period. Stelmaszek requested authorization to sign the agreement on behalf of the City.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to authorize the City Manager to sign the Temporary Part-time Employment Agreement for Assessor Payant on behalf of the City.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was a Grant Opportunity for Lodal Park Pickle Ball Court Project. At the Citizen's Advisory Committee meeting held March 8th, 2021, Mr. Andy Wiltzius addressed the committee about an AARP 'Community Challenge Grant' he felt may be an alternative to the MDNR Passport Grant the City was denied. This repurposing project of an existing paved area into four Pickle Ball Courts was a 2020 project listed in the City's CIP. Mr. Wiltzius explained this grant could be used to accomplish the same goals as established in the CIP. With an April 14th deadline, the Citizen's Advisory Committee voted to forward this matter to the City Council for consideration. The grant has been structured as an amount of \$20,000 with a City match not to exceed \$4000. If approved, it would not cost the City any more than initially designated in the CIP [\$4000]. For this reason, Stelmaszek recommended the City Council approve the application and submittal of the AARP Community Challenge Grant with a financial commitment of the City not to exceed \$4000.00.

Councilmember Baldinelli [who is also a member of the Citizen's Advisory Committee] thanked Mr. Wiltzius for bringing this opportunity to the City. Councilmember Flaminio suggested increasing the City match to \$5000.00.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize the submittal of the AARP 'Community Challenge Grant' and a not-to-exceed City match of \$5000.00.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmembers Flaminio wished "good luck" to Mr. Wiltzius for the pickle ball court project and stated it would be nice to see that happen. Councilmember Baldinelli again suggested the councilmembers begin organizing a committee for the centennial celebration.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk