

March 1, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

Due to the COVID-19 pandemic and the most recent MDHHS Order, the regular meeting of the Kingsford City Council was held electronically via Zoom on Monday, March 1, 2021 at 6:30pm.

Roll Call: Present: Councilmember Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Absent: none

City personnel also present via Zoom were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Lieutenant Tom Bolda, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer and Deputy Clerk Tanya Hiltonen.

Note: Since the meeting is held via Zoom, all motions require a roll call vote.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the February 16, 2021 City Council Meeting minutes as presented.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the agenda as amended. (Addition to Old Business – D. Resolution to Recognize Ms. Dolly Cook for her years of service.)

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to approve the invoices for February 17, 2021 through March 1, 2021 in the amount of \$233,235.09.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – February

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize 4 DPW employees to attend the Dickinson County Conservation tree cutting safety class at a cost of \$50.00/person.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize Supt. DeMuri to sell surplus items on the Wisconsin Surplus website as requested.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to receive and place on file the consent agenda.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

There was no Public Comment.

The first item under Communications was letter from the USDA Rural Development re: 2021 Patrol Vehicle Grant. The letter stated, after review of the City's application, the requirements for eligibility have been met and the grant amount recommended by the USDA-RD is \$26,500. The City Council will need to schedule a public information meeting to address this matter.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to schedule a public hearing for Monday, March 15, 2021 at 6:45pm to address the 2021 Patrol Vehicle Grant.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The last item under Communications was a letter from the North Woods Garden Club. The NWGC has maintained the Gazebo Park area for many years. The letter states the Gazebo's cedar shaker shingles have begun to deteriorate and break resulting in water and structural damage. The letter provided two estimate amounts, and they are requesting the City allocate funds to assist the NWGC with repairs. City Manager Stelmaszek stated the City has no record of any agreement or contract with the NWGC. He has requested copies of the bids obtained by the NWGC and has received no response. Stelmaszek requested more time to further investigate and to return to the City Council with a recommendation at a later date. A discussion took place.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to table the issue of the Gazebo Park to allow the City Manager to further investigate the request by the NWGC.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The Manager's Report was presented by Stelmaszek.

- o The annual meeting for the Dickinson Area Economic Development Alliance (DAEDA) was held virtually on Thursday, February 18th. This was followed by the distribution of the annual report, which was included with your packet information.
- o The Organizational Meeting for the Board of Review will be held via Zoom on Tuesday, March 2nd at 4pm. Stelmaszek is still hopeful to receive a directive from the State that will permit the BOR Meetings to be conducted in person with our citizens. Stelmaszek spoke to both Michigan legislatures [Ed McBroom and Beau LaFave] about this issue. Senator McBroom felt that Public Act 254 signed into law by the Governor on December 22nd, 2020 has the proper provisions to allow for in-person public meetings at this time. A copy of this bill was included with the Manager's Report.
- o The Civil Service Commission met last Friday to review the applicants obtained from the last advertisement. There was only one application received after the deadline, so the Commission members decided to try again in August.
- o The City of Kingsford closed on the land sale of the City-owned lot on North Pyle Drive today.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to receive and place on file the March 1, 2021 Manager's Report.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The first item under Old Business was the Bid Opening for Public Safety ADA Front Door Renovation Project. There was one bid from St. George Glass of Iron Mountain, MI in the amount of \$9,650.00. The bid noted that Sales/Use tax is not included. The bid amount is below the budgeted amount. The City Manager recommended accepting this bid and to proceed with the project at once.

A motion was made by Councilmember Baldinelli and supported by Councilmember Remer to award the bid to St. George Glass as submitted, provided all specifications are met.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The second item under Old Business was the Bid Opening for Public Safety ADA Bathroom Renovation Project. There was one bid from Universal Plumbing, Heating and Air Conditioning, Inc. of Kingsford, MI in the amount of \$24,000. The bid amount exceeds the budgeted amount by \$1,000. Despite the bid exceeding the budgeted amount, the City Manager recommended accepting this bid and to proceed with the project at once.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to award the bid to Universal Plumbing, Heating and Air Conditioning, Inc. provided all specifications are met.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The third item under Old Business was the Bid Opening for the Westwood Project Engineering Services. The three bids were as follows:

1. UP Engineers & Architects, Inc. – Houghton, MI – \$49,530
2. GEI Consultants, Inc. – Iron Mountain, MI – \$78,908
3. Coleman Engineering Co., Inc. – Iron Mountain, MI – \$37,600

Stelmaszek requested he and Supt. DeMuri be given an opportunity to thoroughly review all the bids and return to the City Council with a recommendation at the next meeting.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize the City Manager and DPW Supt. to review the bids and to return to the City Council with a recommendation at the next meeting.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The last item under Old Business was a to draft a Resolution to Recognize Dolly Cook for her years of service. Once the resolution is prepared, the councilmembers can sign the resolution and present it to Ms. Dolly Cook at a later date.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize the City Manager to draft a resolution on behalf of the City of Kingsford recognizing Ms. Dolly Cook for her years of service.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

The only item under New Business was a Purchase & Development Agreement for Commercial Land Sale. The City Attorney drafted a document for a city-owned lot located on the corner of Breen and Beech to be purchased by G&E Realty. The lot is to be used as a parking lot for the adjacent restaurant located on Breen Avenue and is already zoned properly for this use. The purchasers have agreed to the terms listed in the Purchase & Development Agreement and signed the document. Stelmaszek submitted the document to the City Council for final consideration and to request authorization for the City Manager and Mayor sign on the City's behalf.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize the City Manager and Mayor sign on the City's behalf to finalize the sale of this lot to G&E Realty as written in the Purchase & Development Agreement.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.

There were no scheduled Public Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmembers Baldinelli gave a brief description of the topics covered in his most recent meeting held with MML. He also wished a Happy Birthday to the Daily News reporter [Maggie Lanthier] who publishes the City's articles. Councilmember Dixon-Miller stated she looks forward to returning to in-person meetings at City Hall and wished Baldinelli a Happy Belated Birthday. Mayor Groeneveld agreed with Dixon-Miller and also extended Happy Belated Birthday wishes to Maggie Lanthier.

There being no further business, a motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to adjourn the meeting.

ROLL CALL: Ayes: Remer, Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
MOTION CARRIED.


Mayor


Clerk