

February 1, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

Due to the COVID-19 pandemic and the most recent MDHHS Order, the regular meeting of the Kingsford City Council was held electronically via Zoom on Monday, February 1, 2021 at 6:30pm.

Roll Call: Present: Councilmember Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Absent: Remer

City personnel also present via Zoom were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer and Deputy Clerk Tanya Hiltonen.

Note: Since the meeting is held via Zoom, all motions require a roll call vote.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the January 19, 2021 City Council Meeting minutes as presented.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the agenda as presented.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the invoices for January 20, 2021 through February 1, 2021 in the amount of \$196,802.23.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report – January

Supt. DeMuri requested authorization to seek Request for Proposals (RFP's) for engineering services for the Small Urban Grant for Westwood Avenue. Kingsford was awarded funding for this project a few years ago. The City Manager stated the RFP's will be for this project and will also include some of the mandatory lead/copper water service replacements [as required by State of Michigan EGLE] on Westwood Avenue from Woodward to Brookfield. This project is scheduled for spring of 2022; however, we need to hire the engineers now to ensure we meet the required timetable.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize Supt. DeMuri to seek local RFP's for the engineering services for the Small Urban Grant project as discussed.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to receive and place on file the consent agenda.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

There was no Public Comment.

There were no Communications.

The Manager's Report was presented by Stelmaszek.

- o A copy of the sign-up sheet for the March Board of Review was included for the councilmember's information. All sessions have met the required quorum for each session. If there is anyone else interested in additional sessions, please notify the City Manager.
- o Reminder the next regular City Council meeting will be held on Tuesday, February 16th due to Presidents' Day.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the February 1, 2021 Manager's Report.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

There was no Old Business.

The first item under New Business was KPS Request to seek bids for ADA Renovations. KPS Director Metras submitted a request to solicit bids for the replacement of the front lobby door and to remodel the front bathroom to convert both areas to be ADA compliant. Included with his request were spec sheets for both projects outlining a detailed list of what is needed to accomplish the renovations. Stelmaszek stated these improvements were budgeted for the 2020-2021 fiscal year and recommends the City Council authorizes the KPS Director to proceed with these improvements.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the KPS Director to solicit bids for both ADA renovation projects as discussed.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

At this time, the public hearing scheduled for 6:45pm began addressing the variance request to reconstruct a front porch at 504 Wilson Avenue.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to recess as the regular City Council to the Zoning Board of Appeals.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

Stelmaszek gave a brief description of the request. A copy of The Daily News ad published on 01/16/21 was provided. Notices were sent to area residents within 300 feet of the property; Stelmaszek received one comment in support of the variance. The property owner was present at the meeting. Stelmaszek noted that despite the proposed variance being 10 feet less than the required 25-foot setback, it will not result in any vision obstructions and will be approximately the same setback as an adjacent residence.

Mayor Groeneveld asked three times whether there were any other public comments. Hearing none, public comment was closed.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the zoning variance request for the front porch at 504 Wilson Avenue.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn as the Zoning Board of Appeals and to reconvene as the regular City Council.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

The public hearing was concluded.

The final item under New Business was a Land Sale for Lot 105 on North Pyle Drive. There has been a request to purchase a city-owned lot (105) on North Pyle Drive. The purchaser has agreed to the terms of the City's Purchase and Development Agreement. A resolution was drafted by the City Attorney and submitted for the City Council's consideration.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to adopt Resolution No. 2021/2/1.1 Approving the Sale of City-owned Lot 105 of North Pyle Drive.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmembers Baldinelli, Flaminio and Dixon-Miller were all hopeful the next meeting will be held in-person. Mayor Groeneveld agreed with the rest of the councilmembers and also said to be safe with regards to the frigid temperatures forecasted this week.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to adjourn the meeting.

ROLL CALL: Ayes: Baldinelli, Flaminio, Groeneveld and Dixon-Miller
Nays: None
Absent: Remer
MOTION CARRIED.


Mayor


Clerk