

January 19, 2021

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

Due to the COVID-19 pandemic and the most recent MDHHS Order, the regular meeting of the Kingsford City Council was held electronically via Zoom on Tuesday, January 19, 2021 at 6:30pm.

Roll Call: Present: Councilmember Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Absent: none

City personnel also present via Zoom were City Manager Mike Stelmaszek, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer and Deputy Clerk Tanya Hiltonen.

Note: Since the meeting is held via Zoom, all motions require a roll call vote.

The pledge of allegiance was stated.

A motion was made by Councilmember Baldinelli and supported by Councilmember Remer to approve the January 4, 2021 City Council Meeting minutes as presented.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the agenda as amended. [Addition to New Business – E. North Pyle Drive Lot Prices & Construction Stipulations.]

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the invoices for January 5, 2021 through January 19, 2021 in the amount of \$327,577.64.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report – December
- Treasurer’s Report – December

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller and place on file the consent agenda.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

There was no Public Comment.

The only item under Communications was a letter from Becket & Reader re: Iron Mountain Master Plan. The letter was to provide notification that the Iron Mountain City Council adopted their Master Plan on December 21, 2020.

A motion was made by Councilmember Remer and supported by Councilmember Flaminio to receive and place on file the letter from Becket & Reader.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The Manager’s Report was presented by Stelmaszek.

- Councilmember Baldinelli has been reappointed to the MML Energy & Environment Committee. He has served on this committee for two years. The committee reviews and provides input on legislative initiatives.
- Kingsford has been selected to perform a Risk Limiting Audit (RLA) by the State Bureau of Elections. The audit is scheduled to occur at City Hall on Monday, January 18th at 10:30am is open to the public. This process is taking place across the State and will affect several units of government in

Dickinson County. The audit consists of pulling a selection of computer-generated ballots from the last election and reporting the results to the State Bureau of Elections.

A motion was made by Councilmember Baldinelli and supported by Councilmember Remer to receive and place on file the January 19, 2021 Manager's Report.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

There was no Old Business.

The first item under New Business was a Resolution re: 100th Anniversary of the local chapter of American Association of University Women. Stelmaszek presented a draft resolution for the City Council's consideration to recognize the prestigious 100-year milestone of the IM-K branch of the American Association of University Women and its long-standing presence in our community.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to adopt Resolution No. 2021/1/19.1 Recognizing the 100th Anniversary of the local chapter of American Association of University Women.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The second item under New Business was Daniel Cram's resignation from the Planning Commission due to moving out of the city limits. Stelmaszek noted there were two options to proceed with the vacancy. The City Council can either open up the vacancy to new applicants or to select the individual whose application was placed on file during the last PC vacancy. Mayor Groeneveld stated at the regular meeting held on December 21, 2020, two applications were received for one open seat on the PC. At that time, it was the request of Councilmember Dixon-Miller that the application of the person not selected remain on file for future consideration. With the unanimous support of the City Council, Mayor Groeneveld requested the City Manager contact Mr. James Cain to inquire whether he is still interested in filling a seat on the PC.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to appoint Mr. James Cain to the Planning Commission provided he is still interested.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The third item under New Business was Financial Institution Signature Changes. Due to the recent retirement of City Manager Edlebeck, changes to the signatories for the City accounts need to take place. Stelmaszek requested authorization to replace Edlebeck as signatory for all the City's financial accounts.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to authorize the removal of Edlebeck and the addition of Stelmaszek as the signatory for the City's financial accounts.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The fourth item under New Business was the Family First Coronavirus Response Act extension request. Under FFCRA, the City of Kingsford, as a public employer, was required to provide up to 80 hours of paid sick leave per employee for Covid19-related circumstances. This leave benefit was available April 1st, 2020 through December 31st, 2020; the Federal Government has not extended the FFCRA into 2021. Stelmaszek stated the country is still navigating through the pandemic and requested the City Council's support to extend any unused FFCRA leave benefits from January 1st, 2021 through June 30th, 2021 [which is end of the City's fiscal year].

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the extension of the unused FFCRA leave benefits through June 30th, 2021.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

The final item under New Business was North Pyle Drive Lot Prices and Construction Stipulations. Stelmaszek received a call from an interested party for one of the available lots along North Pyle Drive recently purchased by the City. He would like the City Council to set a price for these lots, which would allow the City Attorney to begin drafting a purchase & development agreement for the interested party. Stelmaszek discussed the matter with Assessor Payant, who stated the price for lots in this neighborhood should be calculated based on \$14,000/acre. After further discussion between the City Manager and City Assessor, it was agreed that the

construction stipulations set forth for the lots along Evergreen Court would also be appropriate for the North Pyle Drive lots. Some of those key points being: 1) residence must be a minimum size of 1450 square-feet; 2) construction must begin within one year of the purchase; and 3) construction must be completed within one year of the start of construction. A brief discussion took place. Stelmaszek will bring further information to the City Council as things progress.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to set a purchase price for the available lots along North Pyle Drive in the amount of \$14,000/acre with the same building stipulations as those set forth for the lots along Evergreen Court.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.

There were no scheduled public hearings.

During Public Comment, Stelmaszek notified the councilmembers that the auditor [Scott Kenney] is available to make his audit presentation at the next meeting provided it is held in-person.

Under Councilmember's Privilege, Councilmember Dixon-Miller stated she looks forward to the auditor's presentation. Councilmember Baldinelli stated to be safe. Mayor Groeneveld also stated to stay safe and is hopeful the next meeting will be held in-person.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn the meeting.

ROLL CALL: Ayes: Flaminio, Groeneveld, Dixon-Miller, Remer and Baldinelli
Nays: None
MOTION CARRIED.


Mayor


Clerk