

September 21, 2020

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held on Monday, September 21, 2020 at 6:30pm in the council room in City Hall.

Roll Call: Present: Councilmember Dixon-Miller, Baldinelli, Flaminio, Groeneveld and Remer (via phone)

Absent: None

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Asst City Manager Mike Stelmaszek, KPSD Sgt. Tim Olsen, Maggie Lanthier [The Daily News], John Koehler [Frog Country 101.5] Floyd Lindholm and Gordon Sorenson.

The pledge of allegiance was stated.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to approve the September 8, 2020 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to approve the invoices for September 9, 2020 through September 21, 2020 in the amount of \$290,787.95.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- August Treasurer's Report

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a DAEDA Investor Update Meeting Invite. The annual Investor Update event will be held via webinar on September 30, 2020 at 7:30am-8:30am CST. The webinar will provide an update on the overall work of the Alliance in 2020, along with reports from each Task Force group. Registration is required.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to receive and place on file the DAEDA Investor Update Meeting Invite.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was a Thank You from the Dickinson Area Chamber for the City's support of the 2020 Golf Outing.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to receive and place on file the Thank You from the Dickinson Area Chamber.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under Communications was the Dickinson Area Chamber Directory Ad. This Directory is distributed free in the Iron Mountain area including businesses, government agencies, prospective members and area colleges. Last year, the City approved a 1/4-page ad in the amount of \$260.00. This year's cost for the same size full-color ad is \$265.00.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the 1/4-page full-page ad for the Dickinson Area Chamber Directory in the amount of \$265.00.
ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under Communications was Notice of City of Iron Mountain Master Plan. The City of Iron Mountain City Council has approved the distribution of a DRAFT Master Plan. The draft is available for review and comment pursuant to PA 33 of 2008, the Michigan Planning Enabling Act. Edlebeck notified the councilmembers that this letter will be shared at the upcoming Planning Commission meeting.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to receive and place on file the Notice of City of Iron Mountain Master Plan.
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Communications was a Notice of Renewal of Recreation Plan. Edlebeck received notification via email from the MDNR that our 5-year Recreation Plan is due to expire at the end of the year. If the City is planning on submitting any grant applications with the MDNR next year, a new recreation plan will need to be submitted for review no later than February 1, 2021. Edlebeck has been in contact with CUPPAD for pricing on assisting us with updating our recreation plan and will submit to the City Council for consideration. The Citizen's Advisory Committee has also been notified.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to receive and place on file the Notice of Renewal of Recreation Plan.
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- The Annual Michigan Municipal League Convention that had been planned to be held on Mackinaw Island September 30th – October 2nd will be held as a Virtual Convention Event. All councilmembers, administrative staff and city attorney with email addresses have been registered to participate.
- Included with the packet was a summary of the August revenue sharing payment received this year and the stipulations that have been placed on the statutory portion of it due to Michigan utilizing CARES Act funding to subsidize the payment. Also included was a form in which Edlebeck will complete and submit to certify the CARES Act portion of the funds will be used for eligible expenditures.
- Reminder to residents of Kingsford, Iron Mountain, Norway, Breitung Township and Norway Township that the 2020 Passenger Tire Grant Program through the Michigan Department of Environment, Great Lakes and Energy (EGLE) is continuing until December 1st or until funds run out. Residents can bring passenger tires only to the Dickinson County Solid Waste Transfer Station in Quinnesec for free disposal. A driver's license and property tax receipt are required for proof of residency.
- The City has received a payment for the CARES Act PSPHR funds applied for earlier. This reimburses the city for 50% of the Public Safety payroll and benefits for the months of April and May 2020.
- The city is waiting on approval of the application for Hazard Pay Grant Funds. Edlebeck received a notification that the approval was pending based on a request for additional information. The requested information was submitted and received by the State of Michigan. He recommended the City Council approve the hazard pay be paid to the intended employees as soon as final approval is received by the state.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to process the Hazard Pay Grant Fund payments by September 30th and distribute when approval is received by the State of Michigan.
ALL AYES. NO NAYS. MOTION CARRIED.

- We have received our preliminary score for the 2020 Passport Grant Application for the Lodal Park project. Edlebeck, along with Assistant Mike Stelmaszek, are reviewing the application in hopes of enhancing the score. Deadline is October 1, 2020.
- The closing documents for the 5.41 acres of property on Pyle Drive North were signed by the Mayor and City Manager on Friday, September 18, 2020. Robert Perkins, Surveyor, has all of the survey documentation from the 1980's, when this property was planned to be developed. He can readily provide the lot surveys for 7 lots with legal descriptions. Edlebeck requested permission to engage Mr. Perkins to complete legal surveys along with legal descriptions. The lots contain water and sanitary sewer laterals that were installed during the 1983 construction of Pyle Drive North and we hold the location records.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to authorize the City Manager to engage with Mr. Perkins to complete the legal surveys and legal descriptions for the 5.41 acres of property on Pyle Drive North.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to receive and place on file the September 21, 2020 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Bid Opening for 1-ton 4x4 Dump Truck. The three bids were as follows:

1. Edwards Chevrolet – Iron Mountain, MI – \$45,577.00
2. Town & Country Ford – Quinnesec, MI – \$47,637.84
3. Florence Motors – Florence, WI – \$45,140.00

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to award the bid to the low bidder who meets specifications.
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Old Business was the Public Safety Director Report re: Intersection of Breen Avenue and Lawrence Street. Director Metras had multiple officers observe the intersection during various times of the day. They monitored the traffic flow and did not observe any hazards. Director Metras talked with the City Manager and Assistant City Manager, and his recommendation would be to paint lines on the road to draw the attention to the drivers while approaching the stop sign.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to authorize DPW Supt. DeMuri to paint a 2-foot wide stop bar onto the roadway at the intersection of Breen Avenue and Lawrence Street.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was a DRAFT Purchase and Development Agreement for residential lots. Recent discussions have taken place pertaining to the sale of 10 lots along Evergreen Court. RZ Real Estate LLC would like to buy one lot at this time with the first right of refusal for the additional 9 lots. The Zawada's [purchaser] have reviewed the documents and accepted the terms. The City Manager requested authorization to sign the documents, along with the Mayor, on the City Council's behalf. The City Attorney asked whether the City Council would consider a 10-year term limit for the right of first refusal in the agreement. A discussion took place.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the purchase and development agreement, including the right of first refusal, and also adding an expiration date of 10 years for the right of first refusal.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under New Business was the DPW Supt. DeMuri's request to sell surplus items on public auction site. Supt. DeMuri provided a list of items [with photos] he would like permission to either sell on the public auction site or dispose of.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to authorize Supt. DeMuri to sell the items listed on the public auction site as requested.
ALL AYES. NO NAYS. MOTION CARRIED.


The final item under New Business was Storage Containers in Residential Areas. Edlebeck provided a memo and photos pertaining to a shipping container located in a residential area. He has received a couple complaints in relation to shipping containers within the city limits. Edlebeck has reviewed the city's zoning codes and has been unable to find any language that addresses shipping containers as an accessory structure. A discussion took place.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to refer this storage container issue to the Planning Commission for review.
ALL AYES. NO NAYS. MOTION CARRIED.

Under Public Comment, Gordon Sorenson, of 1605 Sherman Avenue, addressed the council regarding the storage container, which is located at the property next to his. He feels it is a safety concern and an eyesore.

Under Councilmember's Privilege, Councilmember Flaminio congratulated Treasurer Palmer on passing the Certified Public Funds Investment Manager exam and earning the certification. Councilmember Groeneveld was concerned with the situation pertaining to the Hazard Pay Grant Funds. Edlebeck stated the deficiency was corrected and the State of MI verified [via email] it was received. Councilmember Groeneveld requested if Edlebeck does not receive a notification of approval in the next couple of days, to press further for an answer, as he does not want the deadline to expire.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.


Mayor


Clerk