

March 16, 2020

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, March 16, 2020 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Remer, Flaminio and Dixon-Miller
Absent: Groeneveld

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], Jeff Sjoquist [Coleman Engineering] and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to approve the March 2, 2020 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to approve the invoices for March 3, 2020 through March 16, 2020 in the amount of \$212,373.02.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- February Treasurer's Report

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

Under Public Comment, Jeff Sjoquist of 481 Riverhills Road addressed the council as representation for Coleman Engineering regarding Item 10. A on the agenda [Kingsford Heights Water Main Project Engineering Proposals]. He gave a brief explanation how Coleman Engineering compiles a cost estimate, and addressed the difference of their bid amount versus the other bidder from last council meeting's bid opening.

The only item under Communications was a KPSD Director request for training. The Director requested permission for an officer [Brouillette] to attend a one-day Sexual Deviant Killers training in Marquette, MI on March 24th for an amount of \$150.00 plus meals.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to authorize an officer to attend the training in Marquette on March 24th as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- In regard to the COVID-19 (coronavirus) concerns: The Dickinson-Iron Health Department will be coordinating all issues in Dickinson County between the hospital, the county, cities and the townships. The information can be found at www.Michigan.gov/Coronavirus. This link has been placed on the City's website www.cityofkingsford.com. The state has issued orders that there is to be no assemblies of 250 persons or more and has recommended that assemblies consist of less than 50 people. Schools have been ordered to close until April 6th, while bars and restaurants are ordered to close to dine-in patrons and offer take-out only. In addition, a meeting was held with city representatives from Kingsford, Iron Mountain and Norway where it was unanimously recommended to keep the City Hall office doors locked to limit employee's exposure to the public. It is recommended that any City Hall business be conducted via phone, email or regular mail and all payments be handled via drop box, mail and card payments. Permit applications or issuance and communication pertaining to such will be done via email or regular mail. The Public Works Department will lock the doors to limit exposure to employees and emergencies only, and the Public Safety Department will use standard protocol to limit exposure as well. This is recommended in all three cities in Dickinson County until April 6th.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to implement the office limitation recommendations as outlined.
ALL AYES. NO NAYS. MOTION CARRIED.

- o Edlebeck requested a public hearing be set to address the application for the USDA Rural Development Grant Funding for a new patrol vehicle.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to schedule the public informational hearing on April 6th at 6:45pm to address the USDA Rural Development Grant Funding for a new patrol vehicle.

ALL AYES. NO NAYS. MOTION CARRIED.

- o The phone system has been ordered and CCI, Inc. personnel are making arrangements to have the system installed and the city personnel trained by the end of March.
- o The Michigan Department of Treasury has announced a Capital Asset Management Training on July 8th at George Young Recreation Complex in Iron River from 1pm-4:30pm. There is no cost for this training. The MEDC recommends that appointed and elected officials attend. Edlebeck recommended he, the treasurer, Public Works Supt. and any interested councilmembers or Planning Commission members attend.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Remer to authorize the listed individuals to attend the Capital Asset Management Training on July 8th.
ALL AYES. NO NAYS. MOTION CARRIED.

At this time, the public information hearing scheduled for 6:45pm to address the Application of MDNR Grant for Lodal Park Improvements. Edlebeck read the advertisement as published in The Daily News on March 6, 2020. Further information was available should anyone like to review the project. The bulletin board displayed the proposed playground equipment, as well as the placement of the proposed pickleball courts.

The Mayor asked three times if there was any public comment; there was none.

Edlebeck provided for approval Resolution No. 2020/03/16.1 to authorize the submittal of an application for funding through the MDNR Recreational Passport Grant Program in the amount of \$135,000 and to approve the commitment of \$45,000 from the City's General Fund as a match for this project.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to adopt Resolution No. 2020/03/16.1 to authorize the submittal of an application for funding through the MDNR Recreational Passport Grant Program in the amount of \$135,000 and to approve the commitment of \$45,000 from the City's General Fund as a match for this project.

ROLL CALL: Ayes: Dixon-Miller, Remer, Baldinelli and Flaminio
Nays: None
Absent: Groeneveld
MOTION CARRIED.

The public information hearing was concluded.

Edlebeck continued with his Manager's Report.

- o The Public Safety Dept lower roof was removed of an unusual amount of accumulated ice this past week. Okler Roofing was called in to remove several inches of ice that had accumulated and caused some leaking.
- o The training to renew Edlebeck's Soil Erosion and Sedimentation Control certification in Marquette has been postponed until May due to the virus situation.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to receive and place on file the March 16, 2020 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was Kingsford Heights Water Main Project Engineering Proposals. The City Manager provided a memo pertaining to the recent request for engineering proposals. After review and discussions with representatives from both GEI Consultants and Coleman Engineering, it is Edlebeck's recommendation the City enter into an agreement with GEI Consultants, Inc. for a Not to Exceed cost of \$179,814 for the project as outlined in the RFP.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to enter into an agreement with GEI Consultants, Inc. for a Not to Exceed cost of \$179,814 for this project.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Old Business was bid opening for auditing services for 2020-2022. The 2 bids were as follows:

	2020	2021	2022
1. Scott R. Kenny – Crystal Falls, MI	\$14,200	\$14,500	-
2. CLA Connect – Iron Mountain, MI	\$20,475	\$20,738	\$20,895

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to award the auditing services to Scott R. Kenny for two years [2020-2021].
ALL AYES. NO NAYS. MOTION CARRIED.

There was no New Business.

There was no Public Comment.

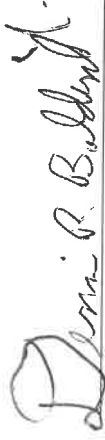
Under Councilmember's Privilege, Councilmember Flaminio mentioned the ISO rating discussed at the last council meeting [in which he was not in attendance]. He wanted to extend his thanks to anyone involved in the last 20 years to cause the rating to go in such a positive direction.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to enter an executive session of the council to discuss land purchase.

ROLL CALL: Ayes: Dixon-Miller, Remer, Baldinelli and Flaminio
 Nays: None
 Absent: Groeneveld
MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to reconvene as the regular City Council.
ALL AYES. NO NAYS. MOTION CARRIED.

There being no further business, a motion was made by Councilmember Remer and supported by Councilmember Dixon-Miller to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



 Mayor



 Clerk