

February 18, 2020

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Tuesday, February 18, 2020 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Flaminio, Remer, Groeneveld and Dixon-Miller (via phone)  
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Treasurer Holly Palmer, Maggie Lanthier [The Daily News] and Tony Baciak, Jr. [UPEA].

The pledge of allegiance was stated.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve the February 3, 2020 City Council Meeting minutes as amended.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to approve the invoices for February 4, 2020 through February 18, 2020 in the amount of \$332,644.89.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- January Treasurer's Report

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a Michigan Public Service Commission Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20543 to be held in Lansing, Michigan on February 26, 2020 at 10:00am.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20543.  
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was a letter from MDOT dated February 5, 2020 re: Local Unit Traffic Signal Energy Costs. For the Fiscal Year 2020, the legislature has appropriated additional funding to cover the local agency shares of traffic signal energy costs. Beginning with the 2019 4<sup>th</sup> quarter (service period: 10/1/19-12/31/19), MDOT will no longer invoice counties and municipalities for their portion of these costs [as done in the past].

A motion was made by Councilmember Remer and supported by Councilmember Flaminio to receive and place on file the February 5, 2020 letter from MDOT.  
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Communications was a request for KPSD Administration to attend the UP Criminal Justice Administrator Conference. This training is scheduled for April 21<sup>st</sup> and 22<sup>nd</sup> to be held in Escanaba, MI. The cost includes the class [\$40.00 per person] and lodging.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to authorize the KPSD Administration's attendance to the UP Criminal Justice Administrator Conference.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- o Reminder that the DAEDA is hosting a Brownfield and Landbank training workshop at Bay College West on March 10<sup>th</sup> from 10am-3pm. Lunch will be provided. Local elected officials, government staff, local planning and zoning boards, bankers and developers are encouraged to attend. A handout was included in the packet.
- o The deadline for Recreation Grants through the Michigan Department of Natural Resources is April 1<sup>st</sup>. Edlebeck inquired whether the City Council was still interested to pursuing the playground upgrade and pickleball court construction at Lodal Park. The councilmembers were all in favor; therefore, Edlebeck will prepare the grant application and will return to the City Council with a resolution to approve matching funds for the project.
- o Included with the Manager's Report was a letter from the MML with important dates and costs for the 2020 MML Convention and the 2021 MML Capital Conference. This will be used for budgeting purposes.
- o Both labor unions have contacted the City Manager regarding the upcoming collective bargaining agreements. Both agreements expire June 30, 2020. A meeting with the Negotiating Committee is anticipated in the next couple weeks to discuss dates.
- o Included is a proposal from Mr. Gary Hoaglund of Coleman Engineering to provide data collection and editing training for our GIS system. This will allow designated DPW personnel to collect data of our current and future assets (utilities, streets, buildings, traffic control signs, sidewalks, guardrails, etc.) and place them on our GIS system in-house. Coleman Engineering is also including the use of their equipment until the end of the year to familiarize ourselves with prior to deciding whether to purchase. Data can be collected with 1-meter or 1-centimeter accuracy depending on the need. Edlebeck recommended that Supt. DeMuri and a couple key personnel receive this training to allow us to continue to update our GIS system. The proposed cost is a lump sum of \$2,000.00. Edlebeck offered anyone interested the opportunity to view the GIS system layers that are in place thus far.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to authorize the GIS system training to be provided by Coleman Engineering as proposed. ALL AYES. NO NAYS. MOTION CARRIED.

- o There will be a BOR Organizational meeting on Tuesday, March 3<sup>rd</sup> at 4pm. In addition, the March BOR is scheduled for Monday, March 9<sup>th</sup> 9am-noon and 1:30pm-4:30pm and Wednesday, March 11<sup>th</sup> 1:30pm-4:30pm and 6pm-9pm. There is a sign-up sheet available. A quorum of the City Council is required at each session, and Councilmember Groeneveld will be out of the area during the month of March.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to receive and place on file the February 18, 2020 Manager's Report. ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Phone System Proposal Report. Edlebeck provided a memo with a breakdown of the two proposals received at the February 3, 2020 city council meeting.

	<u>Equipment</u>	<u>Installation</u>	<u>Annual Service</u>	<u>Total</u>
Teck Solutions, Inc.:	\$4,598.00	\$3,000.00	\$7,914.72	\$15,512.72
CCI Systems, Inc.:	\$9,455.62	\$7,456.66	\$7,910.64	\$24,822.92

Edlebeck stated the current budget includes \$20,000.00 for this equipment purchase and installation. The 2019 annual cost for phone service was \$16,830 and rising. With a phone system upgrade, an approximate \$8900.00 annual savings is anticipated.

Although the initial cost for the CCI system hardware and installation is more, Edlebeck recommends the city consider contracting with them for the phone system upgrade and service, taking into consideration the similar annual costs, full local service representation and added flexibility.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to contract with CCI Systems for the phone system upgrade and service as proposed. ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Old Business was a request for waiver of MERS funding status. Edlebeck provided the following with the packet: application for waiver [signature required], a resolution requesting waiver of the unfunded status of MERS Pension Fund [City Council approval required] and the MERS Annual Actuarial Valuation Report for 2018. Treasurer Palmer provided a spreadsheet for the years 2014-2019, which showed the most recent data for 2019. Edlebeck briefly reviewed the report.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to submit the Application for Waiver: Defined Benefit Pension Retirement Systems to the State of Michigan.

ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Baldinelli to adopt Resolution No. 2020/2/18.1 Requesting Waiver of the Unfunded Status of MERS Pension Fund.

ROLL CALL: Ayes: Groeneveld, Remer, Baldinelli and Flaminio  
Nays: None  
Absent: Dixon-Miller (via phone – unable to vote)  
MOTION CARRIED.

The third item under Old Business was a personnel policy amendment re: non-personal sick leave. In accordance with PA 369 of 2018 [which went into effect March of 2019], an employer who employs 50 or more individuals is required to provide at least 1 hour of paid medical leave for every 35 hours worked up to a maximum of 1 day per work week and up to and not less than 40 hours in a calendar year for non-personal sick leave to eligible employees. There was a detailed definition in a memo provided by the City Manager. He recommended the City Council consider establishing a policy for non-union eligible employees at this time. Bargaining unit employees will be discussing a change in language in the upcoming Collective Bargaining Contract discussions. Edlebeck has discussed this topic with the City's labor attorney and with the personnel committee. A draft modification to the Personnel Manual pertaining to the sick leave section along with a copy of PA 369 of 2018 was provided in the packet.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to adopt the policy pertaining to eligible employees [through the PMLA] the authority to use up to 40 hours annually of accumulated sick leave, as non-personal sick leave, in accordance with PA 369 of 2018.  
ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Old Business was a RFPs for architectural services for ADA improvements at Public Safety building. The only proposal received for this project was UP Engineers & Architects in the amount of \$29,150.00. Edlebeck requested the opportunity to review the proposal and return to the City Council with a recommendation.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to authorize the City Manager to review the proposal and return to the City Council with a recommendation.  
ALL AYES. NO NAYS. MOTION CARRIED.

The only item under New Business was an Application for the Citizen's Advisory Committee. Ms. Donna Percolosi submitted an application to become a member of the Citizen's Advisory Committee. Edlebeck reviewed Ms. Percolosi's employment history and conveyed her interest in becoming involved with the City.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to approve the application and appoint Ms. Donna Percolosi as the newest member of the Citizen's Advisory Committee.

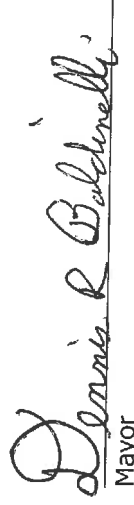
ALL AYES. NO NAYS. MOTION CARRIED.

There were no Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Flaminio stated he will be unable to attend the next City Council meeting (3/2/2020). Councilmember Groeneveld will be out of the area for the month of March. Councilmember Baldinelli announced that there will be a small reception at the courthouse on Friday, February 21<sup>st</sup> at 2:30pm to celebrate Dolly Cook being the longest serving County Clerk in the State of Michigan. He also wanted to congratulate the two young ladies who won the welding competition held by the vocational center; he is pleased to see more women getting involved in the trades.

There being no further business, a motion was made by Councilmember Remer and supported by Councilmember Groeneveld to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk