

December 16, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, December 16, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Flaminio, Remer, Groeneveld
Dixon-Miller (via phone)

Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Metras, KPS Sgt. Ken Wood, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], Deputy Clerk Tanya Hiltonen and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to approve the December 2, 2019 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to approve the December 10, 2019 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to approve the invoices for December 3, 2019 through December 16, 2019 in the amount of \$226,824.28.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- November Treasurer's Report

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was the Annual Summer Tax Resolution from the Dickinson-Iron Intermediate School District requesting the City of Kingsford collect taxes on the school's behalf.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to receive and place on file the Annual Summer Tax Resolution from the DIISD.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was the Annual Summer Tax Resolution from Breitung Township Schools requesting the City of Kingsford collect taxes on the school's behalf.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to receive and place on file the Annual Summer Tax Resolution from BTS and to proceed with collection as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under Communications was Michigan Public Service Commission Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20642 to be held in Lansing, Michigan on December 18, 2019 at 9:00am.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to receive and place on file the Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20642.
ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under Communications was Board of Review Member Training on January 13th in Marquette, MI. Any councilmember interested in attending is asked to notify City Manager Edlebeck or Assessor Payant prior to the deadline sign-up date of January 3, 2020.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer to authorize any interested councilmembers' attendance to the BOR Training on January 13th in Marquette, MI and to receive and place on file the training notice.

ALL AYES. NO NAYS. MOTION CARRIED.

The final item under Communications was a training request from the Treasurer to attend MMTA Training April 26th-May 1st in Mt. Pleasant, MI. The cost of the institute is \$550.00, plus travel, lodging and meal expenses.

A motion was made by Councilmember Groeneveld and supported by Councilmember Remer authorize Treasurer Palmer to attend the MMTA Training in Mt. Pleasant, MI on April 26th-May 1st. ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- The 2019 fall archery hunt will conclude at the end of shooting hours on January 1st, 2020. 10 deer have been taken as of December 16th.
- Included with the Manager's Report was the Annual Health Care OPEB Report and the Annual Pension Report as required under PA 530 of 2016 and PA 202 of 2017. These reports have been submitted to the State of Michigan and will be placed on the City's website.
- Edlebeck recently received notification from the Michigan Department of EGLE of our most recent Lead and Copper sampling test results. The Lead value was 5 parts per billion (ppb) and the Copper value was 0.9 parts per million (ppm). The action level for lead is 15 ppb and the action level for copper is 1.3 ppm.
- The City Hall and Public Works Facility will be closed on December 24th and 25th for the Christmas Holiday and December 31st and January 1st for the New Year's Holiday. Garbage collection for both weeks will be as follows: Monday remains the same; Tuesday and Wednesday will be collected on Thursday; Thursdays garbage collected on Friday.
- Edlebeck wished the City Council, City employees and all residents a Blessed Christmas and Happy New Year.

A motion was made by Councilmember Flaminio and supported by Councilmember Remer to receive and place on file the December 16, 2019 Manager's Report. ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the purchase agreement for the sale of City's storage building and property. Following the previous action by the City Council authorizing the sale of the block building and property east of City Hall, a purchase agreement was drafted by City Attorney Brouillette for the agreed upon sale price of \$70,000 and associated costs for the transfer. Bruns Rentals, LLC has reviewed and signed the documents.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to authorize the Mayor and City Manager to sign the Purchase Agreement documents on behalf of the City Council.

ROLL CALL: Ayes: Groeneveld, Remer, Baldinelli and Flaminio
Nays: None
Absent: Dixon-Miller (via phone – unable to vote)
MOTION CARRIED.

The second item under Old Business was the Resolution to Support Revised Brownfield Plan for 900 W. Breitung Avenue. City Manager Edlebeck enclosed a memo explaining how the Dickinson County Brownfield Authority reviewed and approved a revised Brownfield Plan for 900 W. Breitung Avenue on Tuesday, December 10th. The plan was revised due to the following deficiencies: an affidavit was included from State of Michigan Level 3 Assessor, Patti Roell, stating that the site is a "Functionally Obsolete Property", Intermediate School District millage was included as available tax capture, and the millage rate for the Dickinson County Library was corrected, along with some minor typographical errors. The City Council is required to support the action of the DC Brownfield Authority's approval of the revised plan so that it can move forward to the Dickinson County Board for its public hearing.

A motion was made by Councilmember Remer and supported by Councilmember Flaminio to adopt Resolution 2019/12/16.1 To Support the Adoption of a Brownfield Plan for 900 W. Breitung Avenue by the City of Kingsford as amended.

ROLL CALL: Ayes: Groeneveld, Remer, Baldinelli and Flaminio
Nays: None
Absent: Dixon-Miller (via phone – unable to vote)
MOTION CARRIED.

The last item under Old Business was the resolution to accept ACH Account Payments and Policy. After lengthy discussions with the Councilmembers, City Attorney and Insurance Company over the last few months, a resolution to allow the acceptance of ACH Payments for utility bills was submitted for Council approval. Action needs to be taken to allow this service and policy to be available to the residents of Kingsford. A brief discussion took place.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to adopt Resolution 2019/12/16.2 Authorizing ACH Transactions (Electronic Payments) for Payment of Municipal Utility Billings.

ROLL CALL: Ayes: Groeneveld, Remer, Baldinelli and Flaminio
Nays: None
Absent: Dixon-Miller (via phone – unable to vote)
MOTION CARRIED.

The only item under New Business was the 2018-2019 Fiscal Year Audit Report. A copy of the audit report was distributed with the councilmembers' packets for review. Edlebeck stated it was a clean audit with positive comments made by the City's independent auditor, Mr. Scott Kenney. He reviewed some specifics of various funds, and a brief discussion took place. He noted the auditor is available to do an audit presentation at the January 6th meeting if the council so chooses.

A motion was made by Councilmember Remer and supported by Councilmember Groeneveld to receive and place on file the 2018-2019 FY Audit Report.
ALL AYES. NO NAYS. MOTION CARRIED.

There were no Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Groeneveld thanked the ladies of the City Hall office staff for a job well-done [pertaining to the positive audit report]. He also wished everyone a safe holiday and a Merry Christmas. Councilmember Remer also wished everyone a Merry Christmas; continued with stating the audit was fantastic and she enjoyed reviewing it. Mayor Baldinelli wished everyone a nice holiday and suggested the use of a designated driver if needed.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Remer to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.


Mayor


Clerk