

November 4, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, November 4, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio and Groeneveld  
Absent: Erickson

Also present were City Manager Anthony Edlebeck, Public Safety Director Metras, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], Tanya Hiltonen, Becky Trulock, Debbie Tripp, Myron Berry and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to approve the October 21, 2019 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to approve the October 28, 2019 Special City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to approve the invoices for October 22, 2019 through November 4, 2019 in the amount of \$188,697.04.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The only item under Communications was a letter from Kingsford resident, Mr. Jerry Palmcook regarding trapping squirrels and rabbits on private property within the city limits. He is requesting the current city ordinance be amended. Edlebeck distributed handouts of the Code of Ordinances referencing Section 24-142 Subsection B Paragraph 3 – Control of Rodents on Private Property. By definition, gray squirrels and rabbits are not included as “rodents” and fall under state law as “game animals” requiring a license during a specific hunting season. Section 24-142 Subsection B Paragraph 4 states that trapping on private property requires a 500-ft distance from any residence and a 100-ft distance from road or walking trails and requires a permit from the Public Safety Director. The resident and City Manager have both talked to the DNR. Edlebeck stated in this case, Mr. Palmcook does not meet the requirements of the ordinance as it’s currently written and asked whether the City Council would like to modify the ordinance. KPS Director Metras gave a brief history of the situation along with an explanation of the trapping laws. Animal Control is available to offer services to Kingsford’s residents as needed. A lengthy discussion took place.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to receive and place on file the letter from Mr. Palmcook and for the Code of Ordinances to remain unchanged.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager’s Report was presented by Edlebeck.

- Bacco Construction Co. has completed the paving work throughout the city.
- Deputy Clerk Tanya Hiltonen is requesting permission to attend the UPHRA meeting in Marquette on November 13<sup>th</sup>. There is no cost for the meeting other than travel and one meal.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to authorize Deputy Clerk Hiltonen to attend the UPHRA meeting on November 13<sup>th</sup> for the cost of mileage and a meal.

ALL AYES. NO NAYS. MOTION CARRIED.

- The Auditor has completed his field work for the 2018-2019 fiscal year audit and will be submitting his final report in the near future.
- Collectively, the cities of Iron Mountain, Kingsford and Norway, along with Breitung and Norway Townships have been approved for a \$22,000 scrap tire grant through the Michigan Department of EGLE for 2020.
- The City Hall staff is requesting the City Council's preference for Christmas Tree Lighting. December 9<sup>th</sup> and 11<sup>th</sup> are available for Mr. & Mrs. Claus and the KHS Chorus.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to schedule the City Hall Christmas Tree Lighting for December 9<sup>th</sup>.

ALL AYES. NO NAYS. MOTION CARRIED.

- The 2019 fall archer hunt started on October 1<sup>st</sup> and runs through January 1<sup>st</sup>, 2020. There are 7 people currently registered to hunt and 5 deer have been taken since the start date of October 1<sup>st</sup>.
- City Manager Edlebeck plans to be on vacation Wednesday, November 6<sup>th</sup> through the weekend of the 10<sup>th</sup>.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to receive and place on file the November 4, 2019 Manager's Report.

ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Introduction of Cross Connection Program. This is a follow-up to Ordinance 287 recently passed by the City Council. The State of Michigan requires a Water System Cross Connection Program be approved by the City Council to accompany the City's ordinance. Edlebeck's recommendation is to approve the program and to submit it to EGLE.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to approve the Water System Cross Connection Program as presented.

ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Old Business was the Bid Opening for Public Works Boiler Replacement Project. Notices were sent to the local mechanical contractors and The Builders Exchange. This was also advertised in The Daily News and on the City's website. We received one bid from Universal Plumbing-Heating & A/C, Inc. in the amount of \$16,470.00. Edlebeck's recommendation is to award the bid to Universal Plumbing-Heating & A/C, Inc. provided all specifications are met and to move forward on the project as soon as possible. A brief discussion took place.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to award the boiler replacement bid to Universal Plumbing-Heating & A/C, Inc. in the amount of \$16,470.00 provided all specifications are met.

ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was a request to support the Dickinson County Brownfield Authority's recommendation to designate 900 W. Breitung Avenue as a Brownfield Property. This is the former Lakeshore property. The new owner/developer, Mr. Brad Staedt of RR DOWNTOWN, LLC is planning to renovate the property into apartment units and a banquet facility. Due to asbestos and lead-based paint currently within the building, the property meets requirements to be designated as a Brownfield Property under the "Obsolete Building" section. Mr. Staedt submitted a plan to the Dickinson County Brownfield Authority, which was approved last Tuesday evening. In order to proceed to the Dickinson County Commissioners, the Kingsford City Council needs to acknowledge and agree with the Brownfield Authority's recommendation, so the County can hold a public hearing in this regard. Myron Berry, of Mountain Engineering Company, attended the meeting as a representative of Mr. Staedt's RR DOWNTOWN, LLC. Councilmember Groeneveld asked Edlebeck and Baldinelli their recommendation since they are members of the Brownfield Authority. Edlebeck stated their recommendation is to move forward. Councilmember Baldinelli stated the decision was unanimous.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to approve Resolution No. 2019/11/4.1 A Resolution Supporting the Adoption of a Brownfield Plan by the City of Kingsford Pursuant to and in Accordance with the Provisions of PA 381, as amended.

ROLL CALL: Ayes: Baldinelli, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
Absent: Erickson

MOTION CARRIED.

The second item under New Business was a request to designate 900 W. Breitung Avenue property as a Commercial Rehabilitation District. In conjunction with the first item under New Business, Mr. Brad Staedt of RR DOWNTOWN LLC submitted a request for the City of Kingsford's consideration to designate this property as a Commercial Redevelopment District under PA 210 of 2005. This will allow Mr. Staedt to apply for tax abatement consideration for the project. If the City Council is inclined to move forward with designating the property as a Commercial Redevelopment District, a public hearing will need to be scheduled, as well as notifications sent to property owners in the designated area and the Dickinson County Board of Commissioners.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to schedule a public hearing for December 2, 2019 at 6:45pm to address the designation of 900 W. Breitung Avenue as a Commercial Rehabilitation District.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was the introduction of Planning Commission Approved 2019 Capital Improvement Plan. This plan has been a task the Planning Commission has been working on for several months, with the assistance of Ryan Soucy of CUPPAD. The CIP will allow the City to be compliant with PA33 of 2008. This plan is for 2019-2024, and as you review the plan, you will notice some of the projects have already been completed. Edlebeck recommended the City Council receive and place on file the CIP introduction, thus giving councilmembers time to review the plan. An approval of the plan will need to take place at a future meeting.


A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to receive and place on file the introduction of the 2019 Capital Improvement Plan.  
ALL AYES. NO NAYS. MOTION CARRIED.

There were no Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Flaminio said it was nice to see someone investing in property along Breitung Avenue and wished Mr. Staedt the best of luck, also stating the council will do their best to assist him in his endeavor. Councilmember Groeneveld hopes everyone will take advantage of his/her right to vote. He continued to say the City of Kingsford is in the top 10 safest cities and congratulated the Public Safety Department on a job well done, stating it's a testament to what our City represents.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk