

October 21, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, October 21, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio, Erickson and Groeneveld  
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Lt. Tom Bolda, Public Works Superintendent Jeff DeMuri, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], Tanya Hiltonen, Gib LaFave, Ed Theisen, members/parents of Boy Scouts – Kingsford Troop 510 [Ryan Gaucher, Thanaphat Phuduangjit, Tom Gaucher, Rich Goupell, Douglas Sage, Ben Goupell, John Goupell, Russell Sage, Mike Adam, Amanda Webb and Dylan Webb].

The pledge of allegiance was stated and led by the members of the Boy Scout Troop 510.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the October 7, 2019 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve the invoices for October 8, 2019 through October 21, 2019 in the amount of \$232,603.14.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- September Treasurer's Report

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a letter from Beckett & Raeder providing notification that the City of Iron Mountain will begin the process of writing a Master Plan pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act. Once a draft plan is approved for distribution, the City of Kingsford will be provided a copy.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to receive and place on file the letter from Beckett & Raeder re: City of IM Master Plan.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications was a LARA Survey for the Uniform Video Local Franchise Act Report. This is an annual notification sent to franchise entities (municipalities) within the State of Michigan regarding Public Act 480 of 2006, the Uniform Video Services Local Franchise Act.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the letter from LARA re: Uniform Video Local Franchise Act.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- Bacco Construction Co. has milled the streets and will pave Woodward the week of the 21<sup>st</sup>. Crushing and shaping of the alleys will also be the week of the 21<sup>st</sup> and the remaining paving will be early the week of the 28<sup>th</sup>.
- There are 10 computers between City Hall (5), KPS (3) and DPW (2) that need to be upgraded due to the age of the computers and the operating software not being supported after January 2020. The breakdown by department for equipment, Windows 10 software upgrade and labor is as follows: City Hall-\$7275.00, KPS-\$4485.00 and DPW-\$2910.00. Edlebeck recommends that Teck Solutions, Inc. of Kingsford be authorized to provide its Dell Government discounts for equipment and to install and set up the equipment.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve the purchase of computers [including equipment, software & labor] for all 3 departments as quoted by Teck Solutions.

ALL AYES. NO NAYS. MOTION CARRIED.

- During the routine heating system inspections at city hall, KPS and DPW, there were deficiencies discovered in the heat exchanger of one of the original heating boilers at DPW. These have been temporarily repaired, but this unit will need to be replaced soon. Jeff DeMuri and Edlebeck will get comparable quotes from the local mechanical contractors to replace the unit and will report back.
- The addition of two recent city hires has triggered a change in the way the city administers sick leave under the Michigan Health Care Act that took effect in March 2019. Edlebeck has discussed this with our labor attorney, who will provide his recommendations for modifications to the city's personnel manual. Edlebeck will provide this information for approval when available.
- The Auditor is continuing with his field work for the 2018-2019 fiscal year audit.
- The union representatives and Edlebeck met with a representative from MESSA health insurance to discuss their health insurance proposal. More information to follow.
- Arcadis abandoned a number of monitoring wells that were originally installed due to the methane study. These wells are no longer required and, with EGLE approval, have been properly abandoned.
- The 2019 fall archer hunt started on October 1<sup>st</sup> and runs through January 1<sup>st</sup>, 2020. There are 7 people currently registered to hunt and one (1) deer has been taken since the start date of October 1<sup>st</sup>.
- Kingsford's Halloween trick or treat hours will be 4pm-7pm on Thursday, October 31<sup>st</sup>.
- The 8" control valve for well #1 has been replaced. The post-repair bacteriological samples came back satisfactory, and the well is back in service.
- The annual fall compost collection is complete, with exception to the loose and bagged leaves. Loose leaves collection started today in the Ford Addition.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the October 21, 2019 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Old Business.

The first item under New Business was Resolution No. 2019/10/21/.1 to Recommend Liquor License for 1417 Breen Avenue. Giblets, Inc. is requesting council recommendation to apply for a Class C and Specially Designated Merchant (SDM) license for their new establishment located at 1417 Breen Avenue.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt Resolution No. 2019/10/21.1 To Recommend Liquor License for 1417 Breen Avenue.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The second item under New Business was a memo re: Interest in city-owned property. Bruns Realty, who is currently leasing the city's storage building east of city hall, is interested in purchasing the building for additional storage for their business. Edlebeck inquired whether the city council has interest in selling this building with a parcel of property.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to proceed with discussions and draft a Purchase Agreement with Bruns Realty.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was an application for the Citizen's Advisory Committee Vacancy. There are currently two vacancies on this committee. An application was received from Mr. Andy Wiltzius of 156 N. Pyle Drive. Erickson and Groeneveld both praised Mr. Wiltzius's character and stated the city would be very fortunate for his service.

A motion was made by Councilmember Erickson and supported by Councilmember Groeneveld to appoint Mr. Andy Wiltzius as the newest member of the Citizen's Advisory Committee.  
ALL AYES. NO NAYS. MOTION CARRIED.

There were no Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Groeneveld thanked the Boys Scouts for their attendance. Councilmember Erickson also thanked the Boy Scouts for attending to learn government politics and hoped they would continue their involvement in the future. City Manager Edlebeck stated he would be happy to stay after the meeting and answer any questions the Boy Scouts may have.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk