

October 7, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, October 7, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio, Erickson and Groeneveld  
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Jeff DeMuri, Sgt. Ken Wood, Treasurer Holly Palmer, Maggie Lanthier [The Daily News], Kristin Smith [Northern Initiatives], Justin LaVarnway and Floyd Lindholm

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the September 16, 2019 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the invoices for September 17, 2019 through October 7, 2019 in the amount of \$442,529.40.  
4 AYES. NO NAYS. 1 ABSTAIN. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The only item under Communications was the Dickinson Area Chamber of Commerce Directory Ad. Last year, the city council approved a ¼-page ad for an amount of \$250.00.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve a ¼-page ad to be placed in the Dickinson Area Chamber of Commerce's 2020 Membership Directory at a cost of \$260.00.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- Bacco Construction Co. has completed removal and replacement of curbing on Woodward Avenue between Balsam Street and Westwood Avenue. Due to weather-related issues, Bacco has been delayed at other locations. They anticipate to be in Kingsford within the next week to start preparation for our scheduled paving projects, and hope to be paved by the end of the month. Their goal is to have the streets completed this fall, with the potential of leaving the alleys until spring.
- The Chamber of Commerce will be hosting a ribbon cutting on Wednesday, October 16<sup>th</sup> at 1:30pm for the renovation that has been completed at their building. All Chamber members are invited, which includes city councilmembers.
- Notices have been sent to five property owners in the city pertaining to the dangerous building status for accessory buildings on their property. The locations were listed in the Manager's Report. Edlebeck requested a status report for repair or demolition for each.
- The Planning Commission received a DRAFT Capital Improvement Plan at the last Commission Meeting. It is being reviewed by the Commission and any edits are being submitted to CUPPAD for incorporation into the plan. Once the Planning Commission accepts the plan, it will be presented to the City Council.
- The Auditor has been here the last couple weeks doing his field work for the 2018-2019 fiscal year audit.

- o Edlebeck was notified by our insurance carrier that the health insurance is anticipating a 10% increase for our BCBS coverage. He has reached out to two other companies; in which one provided a favorable proposal that is worth discussing and the other we are still waiting for a response. Edlebeck anticipates receiving renewal rates from our current provider in the next few days. He has notified the union members for both departments to anticipate health insurance discussions in the near future.
- o According to Director Metras, there are currently 7 people registered to hunt in the 2019 fall archery hunt within the City. Zero deer have been taken since the start date of October 1<sup>st</sup>.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to receive and place on file the October 7, 2019 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Adoption of Ordinance 287 Water System Cross Connection which was introduced at the last city council meeting. This has been reviewed by the City Attorney and City Manager and both recommend moving forward with adopting this ordinance. This will take affect 21 days after adoption.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt Ordinance No. 287 Water System Cross Connection.  
ALL AYES. NO NAYS. MOTION CARRIED.

At this time, the public hearing scheduled for 6:45pm began addressing the side-yard set-back variance for 508 Balsam Street.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to close as the regular City Council and reconvene as the Zoning Board of Appeals.  
ALL AYES. NO NAYS. MOTION CARRIED.

This application made by Mr. Kim DeForge was given to the councilmembers last month. A notice was published in the paper, and residents within 300 ft. of the property were also notified via mail. City Manager Edlebeck read the notice as it was published in the Daily News on September 18, 2019. Edlebeck had not received any feedback pertaining to this request, for or against.

The Mayor asked three times if there was any public comment; there was none.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the side-yard set-back variance for 508 Balsam Street as requested.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller, Groeneveld and Flaminio  
Nays: None  
MOTION CARRIED.

The public hearing was concluded.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to close as the Zoning Board of Appeals and reconvene as the regular City Council.  
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Old Business was the P&F Pension Board Applications. After the retirement of Mr. Bruce LeBlanc left an open seat on the P&F Pension Board, the City advertised in The Daily News and on the City's website for interested parties to fill the position. The City received two applicants: Barbara Cromell [891 Evergreen Court, Kingsford] and Christopher DeRoche [825 Michael Street, Kingsford]. Both applications listed each of the applicants' job history and qualifications. A brief discussion took place. Edlebeck suggested a committee interview both applicants and come back to the City Council with a recommendation.

A motion was made by Councilmember Erickson and supported by Councilmember Dixon-Miller to hold a vote to select one of the two interested applicants.  
ALL AYES. NO NAYS. MOTION CARRIED.

Ms. Barbara Cromell received 3 votes; Mr. Christopher DeRoche received 2 votes.

Edlebeck will notify Ms. Barbara Cromell that she has been selected as the newest member of the P&F Pension Board and will also express the City's appreciation to Mr. Christopher DeRoche for his interest.

The last item under Old Business was the Bid Opening for Concrete Saw. The three bidders were as follows:

- Hall's Hardware – Norway, MI – \$1180.90 [also gave an alternate with different blade \$1123.90]
- Midway Rentals & Sales, Inc. – Marquette, MI – \$1135.17

- Kingsford Ace Hardware – Kingsford, MI – \$1239.00

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to award concrete saw bid to the low bidder Midway Rentals & Sales, Inc. in the amount of \$1135.17 provided all specifications are met.

ALL AYES. NO NAYS. MOTION CARRIED.

At this time, the public hearing scheduled for 7:00pm began addressing the 51<sup>st</sup> State Brewing Co.'s Revolving Loan Close-out. Kristen Smith of Northern Initiatives was in attendance. City Manager Edlebeck read the notice as it was published in the Daily News on September 24, 2019. Edlebeck had not received any feedback, verbal or written. Chuck Hurst, representative of Northern Initiatives, sent a notification to Edlebeck that he requested be read to the city council, which stated the requirements of the CDBG program had been met and could be closed out.

The Mayor asked three times if there was any public comment; there was none.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to receive and place on file the closing of the 51<sup>st</sup> State Brewing Co. Revolving Loan.

ALL AYES. NO NAYS. MOTION CARRIED.

The public hearing was concluded.

The first item under New Business was a Traffic Control Order to Remove Signs. A request was made by the resident of 321 Beech Street [who originally requested the signs] to remove warning signs indicating a blind person in area of Beech Street due to that person no longer residing at that address.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the Traffic Control Order No. 1 [as described] filed on September 24, 2019.

ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was the Kingsford Public Safety Department Student Internship Program. A memo was provided with the application to be used for this program. In recent years, there has been a decline in the number of applicants for the Civil Service Exam and list. This would be an opportunity for young adults to gain exposure to police and fireman duties and to raise interest in the fields. The information has been reviewed by the City Manager, the Director of Public Safety, the Lieutenants and the City Attorney, as well as the City's insurance provider. It is their recommendation that the City Council consider approving this student internship program as written.

A motion was made by Councilmember Groeneveld and supported by Councilmember Erickson to approve the KPSD Student Internship Program as written.


ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Erickson expressed deep gratitude for all those who assisted with the fire at his business, including KPSD, Grede, utility companies, etc. Thankfully no one was injured and, despite a great deal of damage, the structure was saved and he will be able to renovate.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to adjourn the meeting.

ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk