

August 19, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, August 19, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio, Erickson and Groeneveld  
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Treasurer Holly Palmer, Tanya Hiltonen, Jeff DeMuri and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the August 5, 2019 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the invoices for August 6, 2019 through August 19, 2019 in the amount of \$240,099.25.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report, including a training request
- July Treasurer's Report

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve LT Bolda's attendance to the Michigan Association of Hostage Negotiators Conference in Ann Arbor, MI on October 16-17. This includes the cost of the training (\$150), meals (\$123) and lodging (est. \$300).  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a Michigan Public Service Commission Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20429 to be held in Lansing, Michigan on September 4, 2019 at 10:00am.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Notice of Hearing for the Gas Customers of DTE Gas Company Case No. U-20429.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications was a letter from Michigan Municipal League Liability and Property Pool re: MML L&PP Dividend Check. At the MML Board of Directors meeting held September 7, 2018, the Board voted to return \$2.1 million in member equity to current members of the program that renew during 2019. The City of Kingsford received a refund in the amount of \$7,342.00.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to receive and place on file the letter from the MML L&PP.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- A letter from the Michigan Department of EGLE was received regarding the Water Asset Management Plan (AMP) that was submitted on April 5, 2018, stating additional information is required to fulfill the requirements of the AMP. Edlebeck has received a proposal for \$6,200 from GEI Consultants and a proposal from Coleman Engineering for \$2,500 to complete the additional requirements. Edlebeck recommended the City enter into an agreement with Coleman Engineering to have this work completed.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize an agreement with Coleman Engineering to complete the additional AMP requirements.  
ALL AYES. NO NAYS. MOTION CARRIED.

- o Edlebeck requested permission to write specifications and receive bids for a portable concrete cut-off saw to replace a 1992 model.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the City Manager to write specifications and receive bids for a portable concrete cut-off saw.  
ALL AYES. NO NAYS. MOTION CARRIED.

- o Edlebeck has discussed the DMAP program with Mr. Terry Menzy of the MDNR, who indicated that baiting is strictly prohibited in the no baiting zone. Edlebeck made him aware of the concerns for an increase in the local herd that may need to be addressed in the future, if our local archery hunt is unable to control the herd size. Mr. Menzy indicated that this will be closely monitored.
- o Reminder – The Dickinson County Housing Assessment Focus Group meeting hosted by CUPPAD will be held at Bay West College West on Wednesday, August 28<sup>th</sup> from 9:00am-10:30am. Edlebeck encouraged attendance to this event. The more information regarding housing that goes into this new housing report, the better the report will represent our area's housing needs.
- o The Dickinson County Treasurer is organizing a Lank Bank Authority. An application was included in the council packet for anyone is interested in applying.
- o The Civil Service Commission met and tested the only applicant for the entry-level public safety officer position. The applicant did pass the Civil Service Commission's testing requirement.
- o 777 tires have been disposed of at the Dickinson County Solid Waste Transfer Station to date under the current Tire Grant.
- o The City Hall and Public Works facility will be closed Monday, September, 2, 2019 in observance of Labor Day. Garbage collection will be one day later than normal, collecting Tuesday through Friday. The City Council meeting will be held on Tuesday, September 3<sup>rd</sup> at 6:30pm.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the August 19, 2019 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was Resolution 2019/08/19.1 MDOT Contract 1900-5408 for SRTS. This is for the Safe Routes to School Program authorizing the Mayor and the City Manager to sign the contract on behalf of the City. The contract was reviewed by the engineers and the City Attorney.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt Resolution 2019/08/19.1 MDOT Contract 1900-5408 for SRTS.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The second item under Old Business was Resolution 2019/08/19.2 Bruce LeBlanc P&F Pension Board years of service. Mr. Bruce LeBlanc was appointed to the Police & Fireman's Pension Board on May 6, 1998 and served until July 15, 2019. This resolution is to recognize his many years of service to the City of Kingsford.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to adopt Resolution 2019/08/19.2 Bruce LeBlanc P&F Pension Board years of service.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The third item under Old Business was Resolution 2019/08/19.3 2019 Deer Management Archery Hunt in the City of Kingsford; Setting Rules, Standards and Fees. The only change from prior years is on page 2 "n. Deer baiting will not be allowed per State of Michigan rules and regulations."

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to adopt Resolution 2019/08/19.3 2019 Deer Management Archery Hunt.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The last item under Old Business was Dump/Plow Truck bid tabulation and option recommendation. The City Manager, along with the City Mechanic, Tim Pollock carefully reviewed each bid for the 2019 Plow/Dump Truck opened at the August 5<sup>th</sup> meeting. A memo was provided to the councilmembers along with a bid tabulation spreadsheet. The City Council had previously approved the low bidder that met specifications. The U.P. Truck Center bid with Olson Truck & Trailer Equipment was the low bid with the trade-in of the city's 1985 IHC Truck. In addition, the bidders were asked to provide a cost option for a stainless-steel dump box. Edlebeck and Pollock are recommending and asking approval to add the stainless-steel dump box option for an additional \$4,803.00.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the U.P. Truck Center bid with Olson Truck & Trailer Equipment and the stainless-steel box.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was the Appointment of the Superintendent of Public Works. The Personnel Committee advertised for this position for several months. After careful consideration, it is the Personnel Committee's strong recommendation that the City Council appoint Mr. Jeffrey DeMuri as the Superintendent of Public Works. Edlebeck gave a brief overview of Mr. DeMuri's qualifications and work history.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to appoint Jeff DeMuri to the position of Superintendent of Public Works.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to adopt Resolution 2019/08/19.4 Establishing the Salary and Compensation to be Paid to Appointed Officers and Certain Other Employees of the City [DPW Superintendent].

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The last item under New Business was MDOT Maintenance Contract 2019-0711 for M95/Carpenter Avenue. This is a 5-year renewal on the M-95 maintenance contract for the highway from Woodward Avenue to the Aurora, WI bridge. This State Trunkline Maintenance Contract #2019-0711 is for the period of October 1, 2019 to September 30, 2024. This resolution also authorizes the Mayor and the City Manager to sign the maintenance contract on behalf of the City of Kingsford.

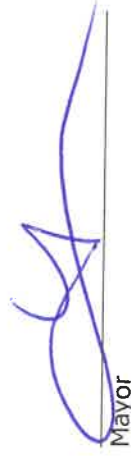
A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to adopt Resolution 2019/08/19.5 State Trunkline Maintenance Contract #2019-0711.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Baldinelli congratulated Wayne and Marlene Carter for the 65<sup>th</sup> wedding anniversary. [Wayne Carter was a member of the City Council for almost 30 years and served as Mayor numerous times.] Councilmember Dixon-Miller stated Kingsford Public Safety has been rather busy lately. Councilmember Groeneveld asked whether the ACH payment option was still being researched. Edlebeck said information is still being compiled. Groeneveld went on to state the refund from MML could offset any additional cyber liability insurance, should the council make that a requirement. Groeneveld closed with congratulating and welcoming Jeff DeMuri as the DPW Supt. Councilmember Erickson stated he is thankful for the recent hiring of Jeff DeMuri and having him onboard will help Edlebeck's work load to be a bit less, as he has pulled double-duty for a year without complaint.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk