

June 17, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, June 17, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio, Erickson and Groeneveld
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Treasurer Holly Palmer, Assessor Amy Payant, Sgt. Ken Wood, Maggie Lanthier [The Daily News] and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the June 3, 2019 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the agenda as amended. [Addition to New Business – Proposed Change in Vacation Schedule to Personnel Manual]
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to approve the invoices for June 4, 2019 through June 17, 2019 in the amount of \$274,320.61.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report
- May Treasurer's Report

Treasurer Palmer submitted a memo regarding ACH payments. A lengthy discussion took place pertaining to the possibility of additional cyber security and its costs, how many residents would potentially utilize this service and whether utility bills can be emailed to residents. Mayor Erickson suggested the councilmembers meet to discuss the concerns and a possible course of action. Councilmember Groeneveld asked that Edlebeck compile the answers to his [Edlebeck] questions and return to the council for review so that action may be taken at a future council meeting. Councilmember Dixon-Miller agreed with the Mayor on having an informational meeting. The councilmembers were asked to supply any questions to Edlebeck to ensure everyone's concerns are addressed.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to table the ACH request for no longer than 30 days to allow time to research the concerns with cost and security.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

Under Public Comment, Amy Payant of 316 Garfield informed the councilmembers that her City of Kingsford utility bill is the only bill she has to write a check for, as all others offer an automatic payment option. She continued that all the localities around us offer this service and feel the City of Kingsford needs to progress with new technology and offer these types of services to our residents.

The only item under Communications was an email from Bart Stupak, Venable LLP addressed to City Manager Edlebeck requesting support for a USDA loan for DCHS. The DCHS Board of Trustees is requesting a letter of support for the Board's loan application to borrow \$25 million dollars from the USDA Rural Development Agency. Approximately one half of the \$25 million dollars would be used to stabilize and restructure DCHS's long-term financial obligations. The remainder of the loan would be used to purchase and upgrade critically needed medical equipment, new MRI and Linac for radiation oncology therapy. The letter states the proposed USDA \$25 million dollar loan spread out over 30 years will actually lower DCHS's monthly financial obligations and provide more efficient and effective medical treatment to our residents.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to authorize the City Manager to draft a letter from the City of Kingsford supporting the need and importance of having a hospital in the Iron Mountain-Kingsford area.

ROLL CALL: Ayes: Baldinelli, Flaminio and Groeneveld
Nays: Erickson

Abstain: Dixon-Miller
MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- Included with the council packet were amendments to the 2018-2019 General Fund Budget, Major Street Fund Budget and the Local Street Fund Budget. Edlebeck briefly outlined the handouts and recommended approving these amendments.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to adopt Resolution No. 2019/06/17.1 Budget Amendments for General Fund #101, Major Street Fund #202 and Local Street Fund #203.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld
Nays: None
MOTION CARRIED.

- The generator project at KPSD is substantially complete. Start up with factory representative is scheduled for this week. A photo of the new generator was included in the packet.

- Edlebeck requests permission to complete specification and accept bids for a new dump/plow truck for DPW.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the City Manager to complete specification and accept bids for a new dump/plow truck for DPW.

ALL AYES. NO NAYS. MOTION CARRIED.

- Edlebeck requested permission to advertise for architectural proposals for the design and construction oversight for modifications to the Public Safety Building front entrance and restroom renovations to meet ADA requirements.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to authorize the City Manager to advertise for architectural proposals for the Public Safety Building projects as listed.

ALL AYES. NO NAYS. MOTION CARRIED.

- Edlebeck requested permission to finalize bid specification and accept bids for street and alley paving projects to be completed in this budget year.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the City Manager to finalize bid specification and accept bids for street and alley paving projects to be completed in this budget year.

ALL AYES. NO NAYS. MOTION CARRIED.

- Edlebeck requested permission to hire local contractor(s), if needed, to assist with the cutting of overgrown properties of grass and weeds that are delinquent after notifications. The city would pay for this service, followed by billing the property owner for reimbursement of those costs. If the property owner doesn't provide payment within 6 months, it will be added to their property taxes.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to authorize the City Manager to hire local contractor(s) to assist with the cutting of overgrown properties of grass and weeds that are delinquent after notifications.

ALL AYES. NO NAYS. MOTION CARRIED.

- Edlebeck was notified that the MDOT is not planning to bid the Safe Routes to School project until the August Letting. The City has requested that the project completion date be moved to the spring of 2020 as to not force an unnecessary cost increase due to a short construction time requirement.

- Two catch basins have been repaired on Carpenter Avenue; the Public Works Dept. is repairing utility ditches throughout the city. The fire hydrant that was damaged at Woodward and Ripley will be repaired this week and restored before the 4th of July parade. The spring water main flushing is complete.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to receive and place on file the June 17, 2019 Manager's Report.

ALL AYES. NO NAYS. MOTION CARRIED.

There was no Old Business.

The first item under New Business was a proposed resolution re: Non-Union Wages. A copy was provided for review.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve Resolution No. 2019/6/17.2 re: Establishing the Salary and Compensation to be Paid to Appointed Officers and Certain Other Non-Union Employees of the City.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld
Nays: None
MOTION CARRIED.

The second item under New Business was a proposed resolution re: Delinquent Water & Sewer Bills. This pertains to the annual close-out of water and sewer bills delinquent for a period exceeding six months. There are 3 unpaid bills totaling \$1,139.45. Edlebeck stated this is the lowest number of outstanding invoices in quite some time which is a good reflection on the office staff for their collecting efforts throughout the year.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve Resolution No. 2019/6/17.3 re: Authorizing and Directing Placement of Delinquent Water & Sewer Charges on Real Property Tax Statements.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld
Nays: None
MOTION CARRIED.

The last item under New Business was Proposed Change in Vacation Schedule to Personnel Manual. This was a request by the current non-union employees hired after June 30, 2011. They requested a modification be made to make it similar to the Public Works contract. The proposed change was previously discussed with the Personnel Committee, who agreed with the new language. City Manager Edlebeck recommended to the City Council approve these changes to the personnel manual.

A motion was made by Councilmember Groeneveld and supported by Councilmember Erickson to approve the changes to the vacation schedule for non-union employees hired after June 30, 2011 as proposed. ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.


Under Councilmember's Privilege, a brief executive session of the Council is requested to discuss tax tribunal case negotiations.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to recess the regular city council meeting and begin executive session.

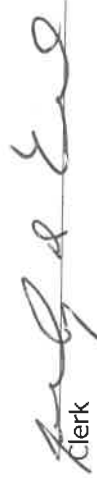
ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld
Nays: None
MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to reconvene as the regular city council.
ALL AYES. NO NAYS. MOTION CARRIED.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk