

April 1, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, April 1, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio, Erickson and Groeneveld
Absent: none

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, KPS Lt. Tom Bolda, Holly Palmer, Ken Clawson [Dickinson County News], Maggie Lanthier [The Daily News], Floyd Lindholm, Tanya Hiltonen, Kylie Remer and Megan Easterling.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the March 18, 2019 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

The Mayor requested the addition of two agenda items to New Business – D. KPSD Vacancies; E. Advertise DPW Supt. and City Manager positions.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as amended.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the invoices for March 19, 2019 through April 1, 2019 in the amount of \$147,417.27.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Works Report

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was the IM-K Community School Summer Youth Program Request. Historically, the City Council has approved the contract for the summer youth recreation program in the amount of \$2000.00.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the contract with the IMK Community Schools in the amount of \$2000.00 for the Summer Recreation Program.

ROLL CALL: Ayes: Flaminio, Dixon-Miller, Groeneveld, Baldinelli and Erickson
Nays: None
MOTION CARRIED.

The last item under Communications was a letter from the MDEQ re: updated lead and copper site selection criteria. All community water supplies must review their sampling pools, compare their existing sampling sites to the revised site selection criteria, update sampling sites if necessary, and submit a sampling plan to the MDEQ by January 1, 2020. The Michigan Lead and Copper Rules & Lead and Copper Sample Site Selection Criteria were included with the letter from the MDEQ.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the letter from the MDEQ re: updated lead and copper site selection criteria.
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- Edlebeck plans to complete specifications and bid out a new photocopy machine for City Hall that is included in the current year's budget. The current machine is 13 years old and has proved difficult to replace various parts.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to authorize the City Manager to complete specifications and bid out a new photocopy machine for City Hall.
ALL AYES. NO NAYS. MOTION CARRIED.

- Edlebeck would like authorization to hire two college-aged students for the summer months to maintain the parks and grounds throughout the city.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize the hiring of two college-aged students for DPW.
ALL AYES. NO NAYS. MOTION CARRIED.

- A dual backwater valve is being installed in the main sewer line at City Hall. We have experienced a few backups in the past, but last year there were several. The work is in process and should be completed in a week. It was discovered that the main sewer is 8-inch and not 6-inch, so replacement parts needed to be reordered.
- New bids for a new ¾-ton pickup truck for the water department have been requested by the City Manager. The last time it was bid, 2019 models were not available except from one manufacturer. The bids are due on April 15th.
- Two positions are currently open on the Planning Commission. This is advertised on the city's website and will be advertised in The Daily News. Any interested residents may contact the City Manager.
- Three City Council positions will be open for election this year, currently held by Mayor Tony Erickson, Councilmember Cindy Dixon-Miller and Councilmember Mike Flaminio. Petitions are available at the Deputy Clerk's office and must be returned by 4pm CDT on April 23, 2019. Notices will be run in The Daily News by statute on April 3rd, 10th and 17th. Anyone interested in serving on the Kingsford City Council is asked to contact Tanya Hiltunen, Deputy Clerk for a petition.
- The City Manager will be working on the budget during the upcoming weeks and will also be requesting meetings with the Personnel and Public Safety Committees in the next week.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the April 1, 2019 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

At this time, the Public Information Hearing scheduled for 6:45pm began addressing the proposed re-application for MDNR Passport Grant for Lodal Park improvements [DRAFT 2019/4/1.x Resolution for Passport Grant]. City Manager Edlebeck read the notice as it was published in the Daily News on March 21, 2019. Edlebeck had not received any comments, written or verbal. Edlebeck provided an illustration of the proposed layout of the improvements [including pickleball courts] and photos of the proposed playground equipment. The estimated cost of the project is \$160,000; the grant would cover 75% and the city would be responsible for approximately \$40,000.

The Mayor asked three times if there was any public comment; there was one question asking if any of the current playground equipment was being "replaced" or is the proposed simply "in addition to" the existing equipment. Edlebeck replied that the double slide and the climber/monkey bar would both be replaced; the swings, merry-go-round and the spring toys would remain.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve Resolution No. 2019/4/1.1 re: authorize the submittal of the MDNR Passport Grant Application in the amount of \$120,000 for Lodal Park improvements.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller, Flaminio and Groeneveld
Nays: None
MOTION CARRIED.

The Public Information Hearing was concluded.

The only item under Old Business was the Recommendation for Engineering Services for Well 6&7 Upgrades. From the discussions held between Edlebeck and the GEI and FDS personnel, it was clear both companies have a good understanding of the project and the City's concerns. After review of the two RPF's opened at the last council meeting, Edlebeck recommends entering into an agreement with GEI Consultants for a not to exceed cost for engineering services for this project in the amount of \$14,428.00.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to enter into an agreement with GEI Consultants for a not to exceed cost for engineering services for this project in the amount of \$14,428.00.

ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was DRAFT Resolution No. 2019/4/1.2 Resolution for Category B Funding Grant for Woodward Avenue. This resolution would be to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for pavement removal, curb replacement, ADA curb ramps, storm drainage upgrade, new HMA pavement and pavement markings on Woodward Avenue from Westwood Avenue to Balsam Street. The estimated cost of the project is \$530,000; the maximum grant amount would be \$250,000 with a remaining responsibility of the city of \$280,000 plus engineering and administrative costs.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve Resolution No. 2019/4/1.2 Resolution for Category B Funding Grant Submittal for Woodward Avenue.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller, Flaminio and Groeneveld
Nays: None
MOTION CARRIED.

The second item under New Business was DRAFT Resolution No. 2019/4/1.3 Resolution for Category B Funding Grant for Pyle Drive. This resolution would be to establish a request for funding, designate an agent, attest to the existence of funds and commit to implementing a maintenance program for pavement removal, curb repairs, ADA curb ramps, new HMA pavement and pavement markings on Pyle Drive from Westwood Avenue to Evergreen Court. The estimated cost of the project is \$200,400; there would be a 50/50 split leaving the city responsible for \$100,200 plus engineering and administrative costs.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to approve Resolution No. 2019/4/1.3 Resolution for Category B Funding Grant Submittal for Pyle Drive.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller, Flaminio and Groeneveld
Nays: None
MOTION CARRIED.

The third item under New Business was a Memo re: Planning Commission [PC] considerations for the rezoning of area along Carpenter Avenue and area along Breitung Avenue. The PC discussed at its March 25th meeting the potential consideration of rezoning two areas of property for future reuse and development. The two areas in consideration are Carpenter Avenue from Hamilton Avenue to East Boulevard [OS & B1 to B2] and Breitung Avenue from Hooper Street to Balsam Street [I1 to B2]. The PC has set a public hearing for April 22, 2019 at 6:45pm to hear public comments in regard to rezoning these areas. There is currently one property on Carpenter Avenue and one on Breitung Avenue that have offers to purchase, but the current zoning is not compatible with the proposals. Edlebeck recommends the City Council set a public hearing following the April 22nd PC hearing.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to schedule a public hearing for May 6, 2019 at 6:45pm re: the potential rezoning of area along Carpenter Avenue and area along Breitung Avenue as noted.

ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under New Business was to consider two KPSD vacancies. Mayor Erickson stated that a proposal was submitted to the Council by Public Safety Director Metras to hire two additional public safety officers. He continued saying since it had been discussed at the March 12th special council meeting, that it was time to act on this request. The city manager asked that this request be considered during the upcoming fiscal year's overall budget process. Mayor Erickson stated that it had been two months since this request was submitted, and it was time to act on the request. Councilman Flaminio asked if this proposal would meet the current year budget and future budget. Director Metras stated that it would save money in the current year and upcoming year budget. Mayor Erickson stated that if this plan didn't work out, we anticipate retirements in two years and it could be changed back.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve hiring two additional public safety officers, provided the budget balances out and the City does not go over budget as stated by Councilmember Flaminio.

ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was the advertisements for the positions of DPW Superintendent [and its criteria] and City Manager. At the special meeting held on March 12th, there was a discussion to broaden the criteria for the DPW Supt. and to post the City Manager position to allow for a smooth transition upon Edlebeck's future retirement. [No date has been set at this time.] A discussion took place.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to broaden the qualifications for the DPW Supt., have Edlebeck draft job descriptions for DPW Supt. and City Manager for the Personnel Committee's review and recommendation prior to the next council meeting.

ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Groeneveld announced he became first-time grandfather to twin boys. Councilmembers Flaminio and Baldinelli congratulated Groeneveld on his news.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to adjourn the meeting.

ALL AYES. NO NAYS. MOTION CARRIED.

Mayor

Clerk