

March 18, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, March 18, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Flaminio and Erickson
Absent: Groeneveld

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Holly Palmer, Ken Clawson [Dickinson County News], Maggie Lanthier [The Daily News], Jeff Bal [GEI Consultants], Bob Goodreau [UP Engineers & Architects], Floyd Lindholm and Tanya Hiltonen.

The pledge of allegiance was stated.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the March 4, 2019 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the March 5, 2019 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the March 11, 2019 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the March 12, 2019 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the March 12, 2019 Special City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the March 15, 2019 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the invoices for March 5, 2019 through March 18, 2019 in the amount of \$217,910.04.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

- Public Safety Report, including 2 training requests
- February Treasurer's Report, including request to begin charging for Non-Sufficient Funds (NSF) payments

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve Director Metras attend the Leadership Training Course to be held at the Lake Michigan College on May 29-30, 2019. This includes the cost of the training (\$199), meals and lodging (approx. \$100).
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve Sgt. Olsen and Sgt. Rutter attend the School Resource Officer Training to be held in Green Bay, WI on June 18-20, 2019. This includes the cost of the training (\$235/each), lodging, meals and travel.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to implement a \$25.00 NSF fee, effective immediately.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was the MDEQ 2019 Drinking Water Monitoring Schedule and Annual Reports letter outlining the collection sample schedule and listing of the required annual reports that need to be submitted. This was also distributed to our water operators.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Drinking Water Monitoring Schedule and Annual Reports for 2019.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was a letter from KHS Senior Class Advisors re: advertising support for their non-alcoholic overnight graduation class party. Historically, the City Council has provided \$100.00 toward advertising for this event.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve \$100.00 for the KHS Senior Class advertising for their event.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under Communications was CUPPAD Notice of Intent Review and Comment Request re: Sagola Township Sanitary Sewer System Improvements. The form only needs to be completed and returned should the council decide to "only support with conditions" or to "not support" at all.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file CUPPAD Notice of Intent Review and Comment Request.
ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under Communications was a Notice of Franchise Transfer Charter Communications to Spectrum Mid-America LLC. As a result of an internal restructuring that occurred on March 1, 2019, Spectrum Mid-America, LLC, an indirect subsidiary of Charter Communications, Inc., now holds the cable franchise in our community. This notification is simply for information and no action is required.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to receive and place on file the Notice of Franchise Transfer Charter Communications to Spectrum Mid-America LLC.
ALL AYES. NO NAYS. MOTION CARRIED.

The fifth item under Communications was CUPPAD Announcement of intent to build a database for infrastructure assets. Ryan Soucy, Community Planner at CUPPAD, announced that they have received funding from the State of Michigan to begin building a comprehensive regional asset management system. He is asking local partners to provide them with data to help construct it.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Flaminio to receive and place on file the CUPPAD Announcement of intent to build a database for infrastructure assets and to authorize the City Manager to work with CUPPAD on the survey.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications was Daily News Requests Ad for "Our Town Kingsford" Section. Edlebeck provided the ad sizes and costs, along with two examples of ads we have used in the past.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the 2x5 ad for the "Our Town Kingsford" section to be published in The Daily News.
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- The Public Works crew repaired a 6-inch water main on Breen Avenue and Lyman Street on March 8th. This is the 6th for the season.
- The crew has been busy clearing the 43.7 inches of snow from the streets and city properties received during the month of February. They are now clearing ice from street drains in order for the melting snow to drain and the streets are beginning to deteriorate due to the spring thaw. Crews will continue to address pot holes for the next several weeks.
- Included in the packet is a copy of the City's 2018 Water Quality Report. The report is available online at www.cityofkingsford.com/waterqualityreport and a postcard mailing will be sent to all customers and other organizations as required. Copies of the report are available at the City Hall and Public Works Facility; a copy can be mailed upon request.
- In order to resubmit an application for the proposed Lodal Park playground renovation and addition of Pickleball courts, a public information meeting needs to be held. The last day for

such a meeting will be April 1st to meet the application deadline. An updated resolution authorizing matching grant funds will also be needed for the City Council's consideration at the April 1st meeting.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to schedule a public information meeting for April 1st at 6:45pm re: the application for Lodal Park playground renovation and addition of Pickleball courts.
ALL AYES. NO NAYS. MOTION CARRIED.

- o Two positions are currently open on the Planning Commission. This is advertised on the city's website and will be advertised in The Daily News. Any interested residents may contact the City Manager.
- o Shopko announced today that all their stores will be closing by the end of June 2019.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the March 19, 2019 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Old Business.

The first item under New Business was RPF's for Engineering modifications to Well 6 & 7 electrical and mechanical controls. The two bids received were as follows:

1. UP Engineer's & Architects – Iron Mountain, MI – \$16,860.00
2. GEI Consultants of Michigan – Iron Mountain, MI – \$14,428.00

Coleman Engineering sent a letter stating due to their current workload, they would not be submitting a proposal at this time.

Jeff Bal attended the meeting on behalf of GEI Consultants, while Bob Goodreau attended on behalf of UPEA should there be any questions or comments.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file pending review and recommendation.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under New Business was Habitat for Humanity Menominee River Park Use Application and 5K Run/Walk August 10th. The proposed route and insurance certificate were included with the application. Kingsford Public Safety has provided traffic control in previous years with no issue.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve the Habitat for Humanity Menominee River 5K Run/Walk to be held on August 10th.
ALL AYES. NO NAYS. MOTION CARRIED.


Under Public Comment, Tanya Hiltunen [Deputy Clerk] 929 Turner Road, Kingsford thanked the council for allowing her to attend the Michigan Municipal Clerks Institute training and stated it was very educational.

Under Councilmember's Privilege, Councilmembers Flaminio and Dixon-Miller mentioned the recent traffic accidents in the area. Councilmember Baldinelli commended the Public Works crew for their continued efforts on the snow removal and road maintenance.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk