

February 4, 2019

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford City Council was held Monday, February 4, 2019 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld, Flaminio and Erickson  
Absent: none

Also present were City Manager Anthony Edlebeck, Public Safety Director Brian Metras, Holly Palmer, Tanya Hiltonen, Ken Clawson [Dickinson County News], Floyd Lindholm, Alexander Erickson and Katherine Erickson.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the January 22, 2019 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the invoices for January 23, 2019 through February 4, 2019 in the amount of \$298,919.21.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

#### Public Works Report

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The only item under Communications was a Michigan Public Service Commission Notice of Hearing for the Gas Customers of DTE Energy Company Case No. U-20235 to be held in Lansing, Michigan on February 8, 2019 at 9:00am.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Michigan Public Service Commission Notice for Case No. U-20235.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- The Safe Routes to Schools Project plans have been submitted to the MDOT for Grade Inspection review. A Grade Inspection meeting is in the planning stages. Following the GI, any modification will be completed prior to bidding the project.
- Final documents for transferring the strip of property to extend Maule Drive right-of-way from Knudsen Drive and Balsam Street are in the process of completion.
- The Dickinson Area Economic Development Alliance (DAEDA) will be holding its annual meeting with its membership on February 21<sup>st</sup>. A formal announcement is forthcoming.
- We are experiencing some problems with residents not heating basements, especially during this past cold snap, and then calling about no water. Water lines and water meters will freeze in basements and crawl spaces if not maintained above freezing when the temperatures dip down to -20, especially with a wind. We have also realized that some residents that plow snow in the boulevard where the water shut off for their residence or business is located may be damaging the standpipe for the shutoff. We recently had to dig up and straighten a shut off standpipe in order to control the water to a frozen basement.
- Due to Presidents' Day on February 18, 2019, the next Regular City Council meeting will be held on Tuesday, February 19<sup>th</sup> at the regular time of 6:30pm.
- March Board of Review will be held on March 11<sup>th</sup> and 12<sup>th</sup>.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to receive and place on file the February 4, 2019 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was the Bid Report and Recommendation for KPSD Building Backup Power Supply. Edlebeck provided a memo along with a letter from Brett Bajj of GEI Consultants pertaining to the bids that were

received and opened at the January 22, 2019 City Council meeting. MJ Electric was the low bidder; GEI Consultants found no issue with that bid of \$57,722.00. In addition to the engineering services, the oversight for the construction would cost an additional \$8,244.00. The total cost of this project would be \$65,966.00. This year's budget had \$15,000 set aside to cover engineering and wiring costs. It was previously recommended the City Council go through the audit process to see where the fund balances were prior to making any decisions on this project. If the City Council wishes to move forward with this, Edlebeck recommended the current fiscal year budget be amended and transfer \$51,000.00 from the general fund reserves to the Capital Improvement fund for this project, award the project to MJ Electric and authorize the City Manager to sign the Notice of Award to MJ Electric.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to move forward with the project as recommended above by City Manager Edlebeck.

ROLL CALL: Ayes: Erickson, Flaminio, Groeneveld, Dixon-Miller and Baldinelli  
Nays: None  
MOTION CARRIED.

The last item under Old Business was the Planning Commission Recommendation to Rezone Birchwood Property from B1 to B2. The Planning Commission held a public hearing on this request on January 28<sup>th</sup> and recommends the City Council approve the rezoning as requested from B1 to B2. If the City Council would like to proceed, a public hearing would need to be scheduled.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to schedule a public hearing to be held at the City Council meeting on March 4, 2019 at 6:45pm to address the Planning Commission's recommendation to rezone the Birchwood Property from B1 to B2.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was Resolution 2019/02/04.1 to provide Guidelines and Policy for Poverty Exemptions. The State of Michigan Treasury Department notified all the assessors within the state that there was a requirement to have guidelines in place for poverty exemptions for Board of Review. The language in this resolution is standard, with the poverty limit being set by the area communities, including Iron Mountain. The City Attorney has reviewed this and recommends the City Council approve the resolution as written.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to adopt Resolution 2019/02/04.1 re: Guidelines and Policy for Poverty Exemptions.

ROLL CALL: Ayes: Erickson, Flaminio, Groeneveld, Dixon-Miller and Baldinelli  
Nays: None  
MOTION CARRIED.

The second item under New Business was to Adopt Policies and Plans as required by MEDC in order to comply with CDBG Programs. Numerous policies were provided to the Council for review. Adoption of these policies is required by the Michigan Economic Development Corporation in order to comply with the Community Development Block Grant Program. These would have to be adopted and in place prior to receiving any grants or monies through the state, including revolving loan fund applications. The City Attorney has reviewed all of the information and has no issue in approving the policies as written.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adopt all the policies as presented in the packet as required by the MEDC.  
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under New Business was a Letter of Support for Breitung Township request for 2019 Michigan Rural Community Demolition Grant. Mr. John Gaudette, the Breitung Township Superintendent, requested written support from the City of Kingsford referencing support for a MI Rural Community Demolition Grant Application. This will assist Breitung Township in facilitating the cleanup and removal of multiple blighted structures on two properties located in the township [441 East Breitung Avenue and 109 Fisher Street]. City Manager Edlebeck drafted a letter of support for the council's approval.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the letter as drafted by City Manager Edlebeck for supporting Breitung Township's efforts re: 2019 Michigan Rural Community Demolition Grant.  
ALL AYES. NO NAYS. MOTION CARRIED.

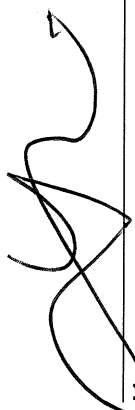
The last item under New Business was a Request for the Deputy Clerk to attend the Michigan Association of Municipal Clerks Institute March 10<sup>th</sup> -15<sup>th</sup>. Tanya Hiltunen is requesting to attend the MAMC in Mt. Pleasant, MI. She applied for and was approved for a scholarship to cover the registration costs of the first year. There is still a cost for lodging and meals.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to authorize the Deputy Clerk's attendance to the MAMC in Mt. Pleasant, MI March 10<sup>th</sup>-15<sup>th</sup>, including lodging and meal expenses.  
ALL AYES. NO NAYS. MOTION CARRIED.

During Public Comment, Katherine Erickson, 2021 Emmett Avenue, addressed the City Council to advise them she will be attending "Capital Experience" [through 4-H] in March in Lansing, MI. This requires pre-conference activities such as interviewing elected officials [Mayor and City Manager] and attending a City Council meeting. While in Lansing, she will have the opportunity to speak with State Representatives about current issues taking place in the State of Michigan. Ms. Erickson thanked the councilmembers for allowing her to attend tonight's meeting.

Under Councilmember's Privilege, Councilmember Flaminio commended the DPW crew on a job well done with the recent weather conditions. Councilmember Groeneveld commended all the city workers [DPW and KPS] for taking such great care of the city and its residents. Councilmember Baldinelli wanted to thank the Dickinson County News for publishing the article regarding the City's recent fire truck donation to the Dickinson County Racing Association. Councilmember Erickson thanked anyone involved in keeping the power on, the streets clear and the city running.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Clerk