

October 1, 2018

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Monday, October 1, 2018 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld, Flaminio and Erickson  
Absent: None

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Holly Palmer, Ken Clawson [Dickinson County News], Kristin Gendron [Arcadis], Dan Nelson and Kit Nelson.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to approve the September 17, 2018 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the invoices for September 18, 2018 through October 1, 2018 in the amount of \$160,555.01.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

#### Public Works Report

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The only item under Communications was a letter of appreciation from the Dickinson Area Economic Development Alliance thanking the city for its continued commitment to their economic development efforts and for our second annual \$5000.00 investment to the Alliance.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the thank you letter from the DAEDA.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- o Bacco Construction Co. is planning the cold milling, structure adjustments and paving of Woodward Avenue the first week of October.
  - o A quote from Bacco was provided to complete a maintenance paving project on a portion of Woodward Avenue from Harding Avenue west to Wilson Avenue for only the east bound lane. They are using the same unit prices as the Woodward Avenue project which are much less than current unit prices.
- A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the quote from Bacco for Woodward Avenue as described above in the amount of \$7,617.20.  
ALL AYES. NO NAYS. MOTION CARRIED.

- o Supplemental information, based on the initial scoring of the Passport grant application for Lodal Park improvements has been submitted for final scoring. It is anticipated the City will hear from the State by the end of 2018.
- o The 2019 Scrap Tire Grant application has been submitted for next year. To date, we have collected 719 tires from our residents this year. The program will end November 1<sup>st</sup>.
- o Quotes from Beck's Ornamental & Turf, Inc. were provided pertaining to Spigarelli Field and the Northeast Girls Softball Field at Lodal Park. Also provided was a quote from Rain Maker Irrigation pertaining to a request for adding irrigation systems to the two small baseball fields at Lodal for the Council's consideration. Edlebeck recommended that the turf-planing and

sodding be completed on Spigarelli Field this fall along with the outfield repair on the girls' softball field. The remainder of the work should be open for discussion. Arcadis will coordinate a reimbursement for the girls' softball field work.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the turf-planing and sod replacement on Spigarelli Field (\$5167.60), top soil replacement on the girls' softball NE field (\$1770.00) and to work with the ball clubs to add an irrigation system on the NE and SW fields (\$3978.00).  
ALL AYES. NO NAYS. MOTION CARRIED.

- o A report from Jesse Fairchild of FDS Engineering & Electrical Services (working in conjunction with GEI Consultants) was provided regarding the backup power source for the Public Safety Building. Edlebeck reviewed Mr. Fairchild's recommendation and also shared the information with Director Metras. The recommendations within the report were relayed to the council. The cost estimate for the total project exceeds this year's budget. Edlebeck recommends the engineers proceed with finalizing the design and bidding documents and the City Council can decide following the audit of when to proceed with installation.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to proceed with the design engineering and bidding documents toward the installation of a permanent generator at the Kingsford Public Safety Building.  
ALL AYES. NO NAYS. MOTION CARRIED.

- o It has been recommended by the Personnel Committee to proceed with assigning an existing member of the Public Works Department to the position of Assistant Superintendent. If this is approved, the position would be filled following the position posting process and hiring a replacement in the department. The Committee recommends that the City continue to pursue filling the Superintendent position with the same qualification requirements. This position has been re-advertised.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to approve the promotion of an existing employee to Assistant Superintendent.  
ALL AYES. NO NAYS. MOTION CARRIED.

- o Mr. Scott Kenney has started the annual audit of our records on Monday, September 26<sup>th</sup>.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the October 1, 2018 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under Old Business was Kit and Dan Nelson property transaction documents. The Nelson's attended the meeting to request the City provide a title search to be included with the warranty deeds in order to proceed with their property transaction previously agreed upon. A discussion took place.

A motion was made by Councilmember Erickson and supported by Councilmember Groeneveld to authorize the City to order and pay for a title search to accompany the warranty deed previously agreed upon for the parcel the Nelsons plan to sell and for the City Attorney to revise the Warranty Deed to a Quit-Claim Deed for the parcel the Nelsons intend to transfer to the City.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Old Business was 125 Birch Street: Request from County Treasurer pertaining to the demolition of foreclosed property within the City. This topic was tabled at the last meeting. Dickinson County Treasurer Lorna Carey has inquired whether the City of Kingsford would be interested in contributing to the demolition costs of approximately \$22,000. The demolition has been completed, which essentially removed an area of blight within the City and made the property developable. Per Treasurer Carey, there is potential interest from a party to purchase the lot to build a small garage, and Edlebeck was also approached by another resident of the area who may be interested in building a small house on the lot. The County would administer the sale should that take place. A lengthy discussion took place.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to table this issue to allow for additional discussion with the Dickinson County Treasurer.  
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business was a Resolution recognizing Kingsford Broach & Tool, Inc. 50-Year Anniversary.

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve Resolution No. 2018/10/1.1 re: 50-Year Anniversary of Kingsford Broach & Tool, Inc.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller, Flaminio and Groeneveld  
Nays: None

MOTION CARRIED.

The last item under New Business was a memo from the Treasurer to request Michigan CLASS be included to the list of depositories for City funds. Mayor Erickson wants to be assured of the safety of the residents' funds. Councilmember Flaminio verified local banks will still be utilized. Councilmember Baldinelli asked to be provided a list of the interest rates our accounts currently hold.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to table this issue until the reorganization meeting in December.  
ALL AYES. NO NAYS. MOTION CARRIED.

There were no Public Hearings scheduled.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Baldinelli stated we have good signage within the City.

There being no further business, a motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.



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Mayor



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Clerk