

August 6, 2018

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Monday, August 6, 2018 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld and Erickson
Absent: Flaminio

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Justin Wickman, Holly Palmer, Floyd Lindholm, Tanya Hiltonen, Dan Nelson, Kit Nelson and Jason Gendron.

The pledge of allegiance was stated.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the July 16, 2018 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to approve the July 17, 2018 Board of Review minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the July 27, 2018 City Council Special Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to approve the invoices for July 17, 2018 through August 6, 2018 in the amount of \$289,959.67.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

Public Works Report

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to authorize, at this time, two operators to attend the Annual UP Water Distribution Seminar on September 25-26 in Harris, MI for an amount of \$110.00/each.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications was a letter of request from the Kingsford Division Central U.P. Youth Football League. Mr. Jason Gendron attended the meeting to explain the league's intentions of placing a portable shed to use for concessions and also requested permission to run power to allow for coffee pots, etc. and a scoreboard. After the request had been submitted, the league was given an opportunity to obtain a donated scoreboard [which was substantially bigger than originally planned]. City Manager Edlebeck stated there would need to be a foundation plan done by a structural engineer based on the scoreboard specifications. Mr. Gendron has been in contact with Arcadis and Midway Electric. Mr. Gendron is simply requesting permission to complete these upgrades, however, is not asking for any financial assistance from the city. A brief discussion took place.

At this time, the Public Hearing scheduled for 6:45pm began addressing Vacating of Undeveloped Section of Edison Street. City Manager Edlebeck read the notice as it was published in the Daily News on July 6, 2018. Edlebeck had not received any comments, written or verbal.

The Mayor asked three times if there was any public comment; there was none.

Dan & Kit Nelson were in attendance and approached the council. A discussion took place.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to authorize a meeting between the Negotiating Committee and the property owners, Dan & Kit Nelson of

504 Everton to discuss the proposed solution [including cost and legalities] concerning the vacating of the undeveloped section of Edison Street.
ALL AYES. NO NAYS. MOTION CARRIED.

The Public Hearing was then closed.

The council turned attention back to the request by the Kingsford Division Central U.P. Youth Football League. Discussion included proposed conditions such as structural requirements, financial and labor responsibilities, etc. City Manager Edlebeck shall be included in any discussions for planning and construction.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to move forward with the request by the CUPYFL to place a portable shed to use for concessions, and to allow the league to coordinate the installation of power and the donated scoreboard provided City Manager is included and all requirements are met.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications was a request from Kingsford Public Safety Director Metras to purchase firearms and ammunition. The expenditure is included in this year's budget under Capital Expenditures.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the purchase of firearms and ammunition as requested by KPS Director Metras.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under Communications was a letter from Mr. Peter Murphy of W9900 Wagner Drive expressing his appreciation for the assistance he received by Officer Matt Brouillette when he had an issue with the trailer he was towing. He wished to recognize Officer Brouillette's actions and to thank him for his excellent representation of the philosophy of citizen assistance.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the letter from Mr. Peter Murphy.
ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under Communications was a letter from the MDEQ Water Division re: Public Water Supply Lead and Copper Regulatory Changes. The letter is to advise community public water supplies of recently enacted changes to the administrative rules stated under the Michigan Safe Drinking Water Act, 1976 PA 399, as amended (Act 399). These rule changes specifically address lead and copper provisions of the administrative rules. Lead and Copper Rule (LCR) revisions focus on identifying distribution system materials and eliminating lead service lines and other lead components from public water supply distribution systems to lower the risk of lead exposure. The lead action level will be lowered from 15 parts per billion (ppb) to 12 ppb, effective 2025. City Manager Edlebeck stated the City will have to do an inventory of the water system and form a plan. Currently, the consumer will be financially responsible, which is of great concern for the City and its residents.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to receive and place on file the letter from the MDEQ Water Division and to authorize the City Manager to send a letter of concern to MML.
ALL AYES. NO NAYS. MOTION CARRIED.

The fifth item under Communications was a thank you letter from the Son of American Legion Squadron 50 expressing gratitude for the City's continued support of the July 4th fireworks display.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the thank you letter from the Son of American Legion Squadron 50.
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications was an MML Notice of Annual Meeting and Convention to be held in Grand Rapids, MI on September 20-22, 2018. Those who are interested can notify City Manager Edlebeck by the next council meeting [dated August 20th].

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the MML Notice of Annual Meeting and Convention.
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

The Manager's Report was presented by Edlebeck.

- o A Draft Lease Agreement has been presented to the Breitung Township Schools for the long-term lease of Commemorative Field. The Negotiating Committee will be meeting again soon.

- o A Draft Utility Service Agreement has been presented to Breitung Township for providing water service in a new metering location in the Skidmore Area.
- o A Notice of Employment for the Superintendent of Public Works position has been advertised. We will accept applications until August 24th. Edlebeck will conduct phone interviews prior to reporting to the personnel committee. It is recommended that the City Council temporarily assign the management of public works department to the City Manager.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to temporarily assign City Manager Edlebeck as acting Superintendent of Public Works.
ALL AYES. NO NAYS. MOTION CARRIED.

- o The application from the MDNR for Deer Control Permits for this fall has been received. Edlebeck asks if the Council wishes to continue this program. In past years, we applied for 65 permits. [Actual harvest numbers: 2014=53; 2015=41; 2016=43; 2017=26] The recommendation is to continue with an application of 65 permits.

A motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to authorize the City Manager to apply for 65 deer control permits for 2018 as requested.
ALL AYES. NO NAYS. MOTION CARRIED.

- o The City has received two tax tribunal petitions from city businesses. The City Attorney and City Assessor have issued the initial responses to the petitioners. We will be getting further legal counsel for these cases; more information to follow.
- o Bacco Construction is scheduled to begin work on Woodward Avenue in the next two weeks. The paving has an anticipated completion date of September 1st.
- o Paving prices have increased substantially over the last couple of months. Edlebeck recommends postponing any major paving until next season.
- o Habitat for Humanity is holding its annual 5K Walk/Run event at Lodal Park on August 11th.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the August 6, 2018 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

There was nothing under Old Business.

The first item under New Business was a Service Agreement for Developing Water System GIS Application. mPower, who has been working with Coleman Engineering, submitted a Sales Quotation to: 1) review GEI water system GIS data and prepare data for creation of new Water GIS site on mPower Integrator and 2) to create new Water GIS Site from BS&A along with adding GEI layers and parcel data to water site. This quotation is in the amount of \$4500.00.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to proceed with the mPower's Preparation and Creation of Initial Water GIS Site, not to exceed \$4500.00.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under New Business was CUPPAD Capital Improvement Plan Development Introduction. Edlebeck provided information from Mr. Ryan Soucy, of CUPPAD, who has put together a software program to simplify the Capital Improvement Plan process. Edlebeck asked Mr. Soucy to do a presentation at the August 20th City Council meeting. Invitations will also be sent to the members of the Planning Commission.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to receive and place on file the CUPPAD Capital Improvement Plan Development Information.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under New Business was Resolution No. 2018/8/6.1 re: Governing the 2018 Comprehensive Deer Management Archery Hunt in the City of Kingsford; Setting Rules, Standards & Fees. Edlebeck stated there have been no revisions from the previous year and is simply presenting them to be placed on file.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve Resolution No. 2018/8/6.1 re: Governing the 2018 Comprehensive Deer Management Archery Hunt in the City of Kingsford; Setting Rules, Standards & Fees.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller and Groeneveld
Nays: None
Absent: Flaminio

MOTION CARRIED.

The fourth item under New Business was Resolution No. 2018/8/6.2 Recognizing Lakeshore Systems, Inc. 160th Anniversary. Lakeshore Systems has operated a manufacturing or engineering facility within the city since the 1940's.

A motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to approve Resolution No. 2018/8/6.2 Recognizing Lakeshore System Inc. 160th Anniversary.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller and Groeneveld
Nays: None
Absent: Flaminio
MOTION CARRIED.

The last item under New Business was Resolution No. 2018/8/6.3 Request Release of Reverter on city-owned lot.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve 2018/8/6.3 Request Release of Reverter on city-owned lot.

ROLL CALL: Ayes: Baldinelli, Erickson, Dixon-Miller and Groeneveld
Nays: None
Absent: Flaminio
MOTION CARRIED.

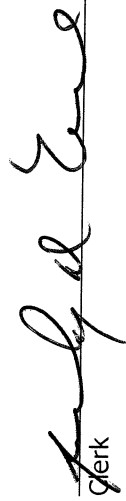
There were no Public Hearings.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Groeneveld thanked Justin Wickman for his years of service to the City and wished him well on his new venture; Mayor Erickson reiterated the same.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor

Clerk