

June 18, 2018

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Monday, June 18, 2018 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld, Flaminio and Erickson  
Absent: None

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Justin Wickman, Holly Palmer, Maggie Lanthier, Dale Cook, Floyd Lindholm, Emily Perdue, Amelia Siodlak, Jeanne Castor and Kit Nelson.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the June 4, 2018 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the invoices for June 5, 2018 through June 18, 2018 in the amount of \$233,550.73.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

Public Safety Report  
May Treasurer's Report

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the training request submitted by KPS Director Metras for Sgt. Tim Olsen to attend MITN training at Lake Superior State University on June 27, 2018. Expenses include meals and mileage. Class is free of charge.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

Under Public Comment, Emily Perdue of 203 S. Westwood Avenue (Westwood Apartments) addressed her concern about the removal of the methane detectors by the Westwood Apartment's owner/manager from all the units within the Westwood Apartments. After attempting to address the issue with the owner/manager and no action being taken, Ms. Perdue addressed the Council for answers and direction. City Manager Edlebeck asked Ms. Perdue if she has been in contact with Arcadis or the State of Michigan; she has not. Edlebeck stated the area of concern has shrunk over the years and is regulated by the State of Michigan. He stated he would like to get her contact information after the meeting in order to get her in contact with Arcadis.

The only item under Communications was a Public Service Commission Notice of Hearing for the Natural Gas Customers of DTE Gas Company Case No. U-20118 to be held on June 26, 2018 at 9:00am in Lansing, Michigan re: to consider DTE Gas Company's May 15, 2018 application requesting approval for 1) determination that DTE Gas has complied with the Commission's May 15, 2013 order issued in case No. U-16769; 2) the use of DTE Gas's proposed depreciation accrual rates and the amortization of certain general plant accounts for accounting and ratemaking purposes for DTE Gas's gas utility plant; 3) the implementation of the new depreciation accrual rates for financial reporting and rate making purposes effective with DTE Gas's next general rate case filed subsequent to May 15, 2018; and 4) other relief.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Public Service Commission Notice of Hearing Case No. U-20118.  
ALL AYES. NO NAYS. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

At this time, the Public Hearing scheduled for 6:45pm began addressing the Closing of the CDBG Revolving Loan to KAS Enterprises. City Manager Edlebeck read the notice as it was published in the Daily News on June 6, 2018. Edlebeck had not received any comments, written or verbal. Mr. Dale Cook of Northern Initiatives was in attendance and offered a brief explanation of the loan process.

The Mayor asked three times if there was any public comment; there was none.

Mr. Cook stated he required a copy of the minutes showing the public hearing was held re: Closing of the CDBG Revolving Loan for KAS Enterprises took place. The Mayor closed the public hearing.

The Manager's Report was presented by Edlebeck.

- The City's Parcel Mapping is now located on the City's website. This information is available to the public on parcels of property located in the city. Information updates will occur periodically, but not daily or even weekly. Updates will be made as ownership of parcels change or are developed. Mr. Gary Hoaglund of Coleman Engineering will attend a City Council meeting in July to give a short presentation to the councilmembers and the public.
- The City Council Negotiating Committee recently met with Breitung Township Schools Administration in regard to the use of City Athletic Fields and Facilities. There was some good discussion as some of the faces in the group have changed as well as facility uses. We will continue our discussions and report back to the City Council with any proposals.
- A Safe Routes to Schools Grant Kick-off meeting was held on June 6<sup>th</sup>. Coleman Engineering will be moving forward with the preliminary design in anticipation of the Grade Inspection Review in October. Anticipated Bid Letting for the 2019 Construction is January. There will be a formal announcement by the State of Michigan.
- To date, 242 tires have been brought to the Transfer Station in Quinnesec as part of the City's Scrap Tire Program through the MDEQ. The City is eligible for 2,000 tires; residents can bring the tires to the Transfer Station at no charge (unless the tire needs to be removed from a rim) simply by showing proof of residency with a paid property tax receipt. The grant will run until November 1<sup>st</sup> or until the grant funds have been depleted.
- With the recent approval of the FY 2018-2019 budget, the City Manager made numerous requests to move forward with some purchases and projects. The requests included completing specifications and bid a pickup truck for the water department, completing specifications and bid the replacement of the pavilion roof at Menominee River Park, completing specifications and bid a new dump/plow truck for the public works department and to advertise for engineering proposals for the design and installation inspection for modifications to the Public Safety Building for a backup electrical supply and the sizing of an electric generator.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to authorize the City Manager to move forward with all the requests listed as stated in the Manager's Report [Items 7-10].

ALL AYES. NO NAYS. MOTION CARRIED.

- Included in the Council packets was an amendment to the FY 2017-2018 General Fund Budget. Edlebeck gave a brief explanation and recommends the City Council approve this amendment.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve Resolution No. 2018/6/18.1 re: 2017-2018 Budget General Fund #101 Amendment.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

At this time, the Public Hearing scheduled for 7:00pm began addressing the Closing of the CDBG Revolving Loan to Bauman Engraving. City Manager Edlebeck read the notice as it was published in the Daily News on June 6, 2018. Edlebeck had not received any comments, written or verbal.

The Mayor asked three times if there was any public comment; there was none.

The Mayor closed the public hearing.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the June 18, 2018 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Old Business.

The first item under New Business was a proposed resolution re: Delinquent Water & Sewer Bills. This pertains to the annual close-out of water and sewer bills delinquent for a period exceeding six months. There are 7 unpaid bills totaling \$768.46.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve Resolution No. 2018/6/18.2 re: Authorizing and Directing Placement of Delinquent Water & Sewer Charges on Real Property Tax Statements.

ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

The last item under New Business was a proposed resolution re: Non-Union Wages. A copy was provided for review.

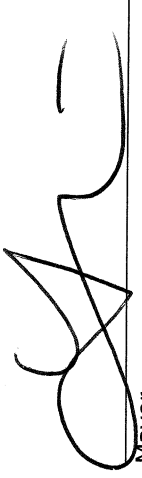
A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to approve Resolution No. 2018/6/18.3 re: Establishing the Salary and Compensation to be Paid to Appointed Officers and Certain Other Non-Union Employees of the City.

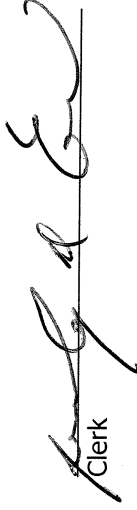
ROLL CALL: Ayes: Baldinelli, Erickson, Flaminio, Dixon-Miller and Groeneveld  
Nays: None  
MOTION CARRIED.

There was no Public Comment.

Under Councilmember's Privilege, Councilmember Baldinelli mentioned an article he read in The Daily News regarding people leaving up garage sale signs after the sale ended. Councilmember Flaminio thanked Dale Cook for his time and work done on the CDBG Loans, as it also helps the City. Councilmember Groeneveld addressed Ms. Perdue [Public Comment] to suggest giving her contact information to the City Manager so he can get her in touch with the correct parties to assist her. Mayor Erickson hopes the rain stops in Houghton and sends prayers for the area.

There being no further business, a motion was made by Councilmember Groeneveld and supported by Councilmember Dixon-Miller to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
Mayor

  
Clerk