

February 5, 2018

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Monday, February 5, 2018 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld, Flaminio and Erickson
Absent: None

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Justin Wickman, Holly Palmer, Maggie Lanthier and Floyd Lindholm.

The pledge of allegiance was stated.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the January 16, 2018 City Council Meeting minutes as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the agenda as presented.
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to approve the invoices for January 17, 2018 through February 5, 2018 in the amount of \$286,608.83.
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

Public Works Report

KPSD Request for Administrator Conference

KPSD Request for Taser Instructor Training

A motion was made by Councilmember Groeneveld and supported by Councilmember Flaminio to receive and place on file the consent agenda.
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comment.

The first item under Communications is Smith & Johnson, Attorney, PC re: Opioid Litigation. City Manager Edlebeck attached a memo explaining the letter and information from Atty Timothy Smith regarding pending litigation pertaining to the opioid use epidemic facing our nation. This information was also provided to our City Attorney for his review and to the Director of Public Safety and his Lieutenants to review department records pertaining to cases involving prescription opioid use. It is the City Manager's recommendation to receive and place on file at this time to allow more information to be gathered.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Opioid Litigation Letter and Information.
ALL AYES. NO NAYS. MOTION CARRIED.

The second item under Communications is a Notice of Hearing from Michigan Public Service Commission re: Case No. U-18412 on February 8, 2018 at 9:00am.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the Notice of Hearing from Michigan Public Service Commission re: Case No. U-18412.
ALL AYES. NO NAYS. MOTION CARRIED.

The third item under Communications is the annual letter from UPSET providing program updates and a request for financial assistance. Historically, the City Council has taken into consideration that a lot of our City's time is spent working closely with the KIND Team. It is recommended to receive and place on file at this time.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to receive and place on file the letter from UPSET.
ALL AYES. NO NAYS. MOTION CARRIED.

The fourth item under Communications is a letter from Iron Mountain-Kingsford Community Schools to contract with the City of Kingsford for the 2018 Summer Youth Recreation Program. Historically, the City Council has approved the contract for the summer youth recreation program in the amount of \$2000.00.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the contract with the IMK Community Schools in the amount of \$2000.00 for the Summer Recreation Program.

ALL AYES. NO NAYS. MOTION CARRIED.

The last item under Communications is the Pine Mountain Music Festival Ad. Last year, the City Council approved a half-page ad for \$225.00 with a 15% discount if paid early. This year's price is still \$225.00 for the half-page ad with a 10% discount if paid by February 17, 2018.

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to approve the half-page ad for the Pine Mountain Music Festival program.

ALL AYES. NO NAYES. MOTION CARRIED.

Copies of all communications are affixed to and made a part of the permanent record.

It was at this time the Public Information Hearing scheduled for 6:45pm began, addressing an Amendment to Zoning Code 44-222(7) B-1 Community Business. Edlebeck read the Notice of Public Hearing as it was published in The Daily News on January 8, 2018. Edlebeck did not receive any written comments [for or against]; he did receive positive feedback from members of the Dickinson Area Economic Development Alliance at their board meetings.

The Mayor asked three times if there were any comments. Hearing none, a motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to approve Ordinance 283 Amending the Zoning Code 44-222(7) B-1 Community Business to include 2-bedroom units in addition to efficiency and 1-bedroom units.

ALL AYES. NO NAYES. MOTION CARRIED.

The Manager's Report was presented by Edlebeck.

- The Grade Inspection of the Woodward Avenue Small Urban Project took place on Thursday, February 1st. The tentative bid letting is scheduled to be included in the March 2018 MDOT letting with construction to take place this summer. The project entails cold milling the existing street surface, resurfacing with new hot mix asphalt from North Blvd to Kimberly Avenue, including any sidewalk ramp modifications. There is a clause within the contract to attempt to coordinate it to occur in conjunction with the Carpenter Avenue Project (from Woodward Avenue to US-2 on Ludington Street).
- Public Works Supt. Justin Wickman and Edlebeck met with the representatives of GEI Consultants, Inc. in regard to the status of the water systems hydraulic analysis and system mapping. The hydraulic analysis is going through final calibrations. The engineers were able to utilize the flow data from the most recent ISO fire study to compare the model derived from pipe sizes, ages and elevations, water tank date and pumping equipment. All of the system maps have been digitized and a digital map of the system has been developed and will be added to the City's GIS System.
- We have received notification that the Safe Routes to School grant application is under review by the State and hope to be notified soon of the outcome of the application.
- The Civil Service Commission received three applications. The Commission will be reviewing these applications and scheduling interviews next week.
- The Oak wilt tree harvest is progressing well. 1st Down Tree Service is completing the tree cutting and timber removal and has paid the timber stumpage fee to the city. Beck's Ornamental, Inc. has commenced with the stump grinding and brush removal. They will also complete the restoration work when weather permits, also under the grant administered by the Dickinson Conservation District.
- Edlebeck attended the 2018 MDNR recreation grant meeting in Baraga on January 23rd. This is the annual meeting to provide information on the recreational grant programs administered by the MDNR and any updates to the programs. Playground equipment replacement has been identified in the 5-year plan, and there has been discussion to add pickle ball courts at Lodal Park. Grant applications are due April 1, 2018. Edlebeck requests permission to apply for a grant to install a new multi-function playground unit and install four pickle ball courts at Lodal Park.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to authorize the City Manager to apply for a grant to replace antiquated playground equipment and to install four pickle ball courts at Lodal Park.
ALL AYES. NO NAYS. MOTION CARRIED.

- o The 51st State Brewing Company opened to the public on Sunday, January 28th.
- o Reminder the March Board of Review will start with the organizational meeting on March 6th at 4:00pm followed by the review meetings to be held on March 12th from 9:00am-noon & 1:30pm-4:30pm and March 13th from 1:30pm-4:30pm & 6:00pm-9:00pm.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the February 5, 2018 Manager's Report.
ALL AYES. NO NAYS. MOTION CARRIED.

The only item under Old Business is Lodal, Inc. Brownfield Redevelopment Grant – Amendment No. 1. The City of Kingsford received a \$60,000.00 Brownfield Redevelopment grant from the DEQ to conduct an environmental investigation on the Lodal, Inc. property in anticipation of a potential buyer needing a Baseline Environmental Assessment (BEA). During the investigation, there have been some things identified by the DEQ that need additional work done in regards to the BEA and the due care plan. Ryan Londrigan, our Brownfield Redevelopment Coordinator in Lansing, recommended the City be granted an additional \$124,500.00 for this project. This has been discussed with the engineers and the prospected developer. Edlebeck is requesting authorization to sign for this grant extension in the amount of \$124,500.00 to continue this project.

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to authorize the City Manager to sign for Project No. 452772.71 Amendment No. 1.
ALL AYES. NO NAYS. MOTION CARRIED.

The first item under New Business is Resolution 2018/2/5.1 re: Request for Voting Equipment Grant. The County Clerk has been working with the State of Michigan to replace the voting equipment within the county. After reviewing numerous suppliers, it has been decided that Dominion would be the best choice to meet the needs of the area municipalities and townships. The State of Michigan is providing a grant to defray most of the cost. A draft resolution has been provided for consideration. This resolution is to serve as a request from the City Council to the State of Michigan for the grant funds and to outline what our needs are for equipment replacement.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to adopt Resolution 2018/2/5.1 re: Request for Voting Equipment Grant.

ROLL CALL: Ayes: Flaminio, Dixon-Miller, Groeneveld, Baldinelli and Erickson
Nays: None
MOTION CARRIED.

The second item under New Business is an Application for Home Occupation at 919 Dalmar Drive. [The applicant, Mrs. Aubry Bedmark, notified the City Manager that she regrettably was unable to attend this meeting due to a sick child.] The home occupation would be for internet sales of children's clothing and accessories. The City Manager advised Mrs. Bedmark that it would be prudent to speak to her neighbors prior to a public hearing in an attempt to familiarize them with her intentions. A public hearing needs to be scheduled.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to set a public hearing for March 5, 2018 at 6:45pm to address the home occupation application from Mrs. Aubry Bedmark of 919 Dalmar Drive.
ALL AYES. NO NAYS. MOTION CARRIED.


The last item under New Business is the Capitalization Management Policy. During the recent audit presentation, Mr. Scott Kenney recommended the City adopt a policy for capitalization management. Since 2004, Mr. Kenney has maintained an inventory listing and has continued to depreciate capital assets. The City Manager provided a draft of such policy for the council's review and consideration. This draft has also been reviewed by the auditor and the treasurer. A brief discussion took place.

A motion was made by Councilmember Flaminio and supported by Councilmember Dixon-Miller to table the Capitalization Management Policy until the Tuesday, February 20, 2018 meeting to allow the for further review by councilmembers and department heads.
ALL AYES. NO NAYS. MOTION CARRIED.


There was no further public comment.

Under Councilmember's Privilege, Councilmember Baldinelli stated he has received multiple compliments toward the City's prompt attention in passing Ordinance 283. Mayor Erickson mentioned the Ski Jumps this coming weekend and to drive safe; also reminded everyone of the road closure by Pine Mountain.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Groeneveld to adjourn the meeting.
ALL AYES. NO NAYS. MOTION CARRIED.



Mayor



Clerk