

January 16, 2018

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Tuesday, January 16, 2018 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Dixon-Miller, Groeneveld, Flaminio and Erickson  
Absent: None

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Justin Wickman, Ken Wood, Holly Palmer, Tanya Hiltonen and Jim Anderson.

The pledge of allegiance was stated.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to approve the January 2, 2018 City Council Meeting minutes as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Groeneveld to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Flaminio and supported by Councilmember Baldinelli to approve the invoices for January 3, 2018 through January 16, 2018 in the amount of \$299,943.65.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

Public Safety Report  
December Treasurer's Report

A motion was made by Councilmember Baldinelli and supported by Councilmember Groeneveld to receive and place on file the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no Public Comments.

There were no Communications.

The Manager's Report was presented by Edlebeck.

- The engineers are actively working on the Brownfield Redevelopment Environmental Assessment and Reports for the LoDal Property Project. The Phase II ESA is complete and has been submitted to the MDEQ, Jastan, LLC and the City. A conference call is scheduled for tomorrow between City Manager Edlebeck, the MDEQ and Jastan, LLC to discuss the results of the Phase II ESA. Following approval of the BEA work plan by the MDEQ, it is anticipated the project will be completed in the next few weeks.
- The Civil Service Commission is accepting for entry-level applications for the public safety department until January 19, 2018. Eligible applicants will be tested following the application deadline in order to establish a new two-year list of eligible candidates to fill any openings in the department.
- The Oak wilt tree harvest has started in the Ford Park. The Contractor, 1<sup>st</sup> Down Tree Service, will then proceed to the Triangle Park followed by the city-owned property south of the Evergreen Heights Subdivision. Beck's Turf and Ornamental, Inc. has contracted with the Dickinson Conservation District to complete the stump grinding, brush removal and restoration work through a Michigan Invasive Species Grant Program (MISGP).
- Included with the Manager's Report is a copy of the Local Government Pension and Other Post-Employment Benefits (OPEB) Health Care Reports for 2017. This is a new reporting requirement recently approved with the passing of the Public Act 202 of 2017. The data is provided from the city's actuarial and audit reports. Please note that line 11 on each of the two reports does not trigger further action by the city at this time.
- The DAEDA will be holding a meet and greet to introduce the new director, Lois Ellis and to provide updated information pertaining to the reorganization of its members on February 1, 2018 at Pine Grove from 5:00pm to 7:00pm CST.

- o The Dickinson County Board is holding a Special County Board Meeting on January 22<sup>nd</sup> at 1:00pm at the Correctional Center to have a presentation and discussion with Tim Smith of Smith & Johnson, Attorneys, P.C. pertaining to opioid litigation. Delta, Marquette and Chippewa counties along with a few more UP municipalities are already on board. The County Board has extended an invitation to us to attend the meeting.
- o Edlebeck will be attending the 2018 MDNR recreation grant meeting in Baraga on January 23<sup>rd</sup>. This is the annual meeting to provide information on the recreational grant programs administered by the MDNR and any updates to the programs.
- o Edlebeck provided a survey from the Dickinson Area Economic Development Alliance re: Back 40 Mine Project in Menominee County. There is a public hearing scheduled for January 23, 2018 at 6:00pm CST at the Stephenson High School gymnasium.

A motion was made by Councilmember Baldinelli and supported by Councilmember Dixon-Miller to receive and place on file the January 16, 2018 Manager's Report.  
ALL AYES. NO NAYS. MOTION CARRIED.

The only item under Old Business is the 2016-2017 Audit Report Presentation. Scott Kenney, CPA, the city's independent auditor, provided handouts and made an oral presentation with slides to the council on the 2016-2017 audit. Mr. Kenney's audit opinion is an "unmodified opinion" which is the highest level of opinion that a CPA can render on a set of financial statements. He continued to say that the financial statements are prepared in accordance with generally accepted accounting principles of the United States, and he has audited those financial statements using governmental accounting standards. He reviewed the performance of certain funds including corresponding activity and balances. The auditor provided recommendations and also a status report in regard to repeat recommendations from previous years. One new recommendation in particular is to develop a policy defining what a capital expenditure is and inform the appropriate staff of such policy. After Mr. Kenney completed his summary, a brief discussion took place.


The only item under New Business is the Introduction of Ordinance No. 283 re: to Amend Section 44-222(7) of the Code of Ordinance, City of Kingsford, Michigan under Dwelling Units to include two-bedroom units along with the currently accepted efficiency and one-bedroom units within a B-1 District. The Planning Commission has scheduled a public hearing for January 22, 2018 and will forward their recommendations to the City Council, which will then be addressed at the City Council's public hearing scheduled for February 5, 2018:

A motion was made by Councilmember Baldinelli and supported by Councilmember Flaminio to Introduce Ordinance No. 283 re: to Amend Section 44-222(7) of the Code of Ordinance, City of Kingsford.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no further public comment.

Under Councilmember's Privilege, Councilmember Baldinelli commended the Department of Public Works on the road conditions in the City after the recent winter weather; mentioned the state of New Jersey passed legislation re: drones and South Dakota passed legislation re: sales tax. Councilmember Flaminio thanked Mr. Kenney for the audit presentation. Councilmember Groeneveld also thanked Mr. Kenney along with the City's office staff. Mayor Erickson thanked Mr. Kenney, the office staff for their commendable performance and the past councils for having the forethought to make the decisions in the past which are now helping the City in the present.

There being no further business, a motion was made by Councilmember Dixon-Miller and supported by Councilmember Baldinelli to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.

  
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Mayor

  
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Clerk