

THE PROGRESSIVE CITY



CITY OF KINGSFORD

Phone: (906) 774-3526

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Kingsford, MI 49802

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APPLICATION TO USE PUBLIC PARK, RECREATION AREAS, AND RECREATION FACILITIES

1. Name of applicant _____

Business address _____

Telephone number _____

Contact person _____

2. Name of sponsor _____

Address of sponsor _____

Telephone number of sponsor _____

Contact person for sponsor _____

Name of person/firm who will place lines on the field _____

3. Dates and times for which permit is requested _____

4. Part or area of park, recreation area or recreation facility being requested _____

5. Nature of the activity for which permit is being requested _____

Name of provider and policy number of liability insurance and the amounts of liability insurance that the applicant will have for requested use (if available, please attach a copy of the insurance policy and declaration sheet) _____

6. Other relevant information _____

7. \$100.00 deposit paid? ___ Yes ___ No (Note: Permits will not be issued until the \$100.00 deposit has been received by the City of Kingsford.) **(REQUIRED FOR COMMEMORATIVE FIELD ONLY)**

VERIFICATION

I, the undersigned applicant, hereby acknowledge that I am aware that the City of Kingsford Code of Ordinances Sec. 26-41 has terms and conditions for the use of parks in the City of Kingsford. Further, I understand and agree that I will abide by all of the terms and conditions noted in said ordinances.

Date

Print Name
Address _____
Phone no. _____

AUTHORIZATION AND PERMIT

I, the undersigned, on behalf of the City of Kingsford based upon the information contained in this application, hereby authorize the requested activity and issue a permit, subject to the conditions set forth in the City of Kingsford Code of Ordinances Sec. 26-41, and the following:

CITY OF KINGSFORD

Date

City Manager or Designee

CITY OF KINGSFORD

Rules for the Use of Kingsford Commemorative Field And Facility

Kingsford Commemorative Field has been designated to be used for soccer games and scrimmages only. Citizens and organizations desiring to utilize this facility are required to apply for and obtain a Park Use Permit prior to using this field. Applications can be obtained from the Office of the City Clerk at the Kingsford City Hall, 305 South Carpenter Avenue, Kingsford, Michigan 49802.

Application for Use

- Applications shall include (and be specific) the dates and times for which the field and/or facility are requested to be used.
- Applications must be received 30 days prior to the date(s) requested for use.
- Applications shall be accompanied by a certificate of insurance acceptable to the City, naming the City of Kingsford as an additional insured.
- Applications shall include the name and contact information of one representative to coordinate the use of the facility with the City. The named representative shall be responsible for properly securing the facility after each use.
- Applications shall include the name of the party doing the lining of the field.
- Applications must be signed and dated by an authorized representative of the requesting party.
- Applications must be accompanied by a \$100.00 refundable deposit. The deposit will be refunded if:
 - a.) a permit is denied, or
 - b.) a permitted use has expired and the facility has been inspected by the City and determined to be in a clean and satisfactory condition.

Applicant's Responsibilities

The Applicant shall be responsible for:

- keeping all indoor and outdoor areas, including the restrooms, neat and clean while in use by the Applicant
- promptly reporting to the City, any items needing maintenance attention
- reimbursing the City for repair of any damages that occur due to misuse or vandalism while in use by the Applicant
- reimbursing the City for any electrical costs due to the applicants use of the facility
- placing any garbage and litter in the outdoor receptacles after every use
- providing for any and all security, if needed, during the times the Applicant is using the facility

- all equipment stored at the facility (any stored items is done at the Applicant's own risk)
- lining of the field, providing nets, and other essential game equipment

Guidelines for Field Usage

Whenever possible, the field should be limited to three events per week. An event will be defined as any scheduled athletic contest with a predetermined start and stop time, not to exceed 180 minutes in length.

The City of Kingsford has the right to further limit play whenever the integrity of the surface (landfill cap) is threatened. A threat may be the result of excessive foot traffic, late spring or early fall weather, excessive rain, snow, drought, vandalism, insects, or other.

It will be considered an acceptable practice to remove nets, rotate goals, lock gates, etc. to discourage random play on the field surface. This will help to maintain order, track users, and reduce stresses on the playing surface.

A two-week rest period will be provided at mid summer, whenever possible. This will allow for field repairs and preparations for fall use.

Use of the entire facility is encouraged, including the lights. Playing under the lights further showcases this park as the premiere soccer complex in the Upper Peninsula. Continual use of the lights beyond three hours must be pre-approved and the attachment of fees is possible.

Lining of the field must be done prior to use. It should be done in a manner consistent with industry standards. No paint, chalk, dyes, etc. may be used which will stunt, kill, or otherwise inhibit the growth of the turf. Any lining/stripping of the field must be consistent with normal F.I.F.A layouts. Any deviations from the normal field layout must be pre-approved by the City.

Adopted by the Kingsford City Council on July 3, 2006