

October 5, 2015

Minutes of the regular meeting of the city council of the City of Kingsford, County of Dickinson, and State of Michigan.

A regular meeting of the Kingsford city council was held Monday, October 5, 2015 at 6:30 p.m. in the council room in City Hall.

Roll Call: Present: Councilmember Baldinelli, Groeneveld, and Smeester.

Absent: Councilmember Dixon-Miller and Flaminio.

Also present were City Manager Anthony Edlebeck, City Attorney Bruce Brouillette, Public Safety Director Brian Metras, Public Works Superintendent Justin Wickman, Floyd Lindholm, Evan Reid, Tony Erickson, and Ken Wood.

The pledge of allegiance was stated.

A motion was made by Councilmember Smeester and supported by Councilmember Groeneveld to approve the September 21, 2015 City Council Meeting minutes.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Smeester and supported by Councilmember Baldinelli to approve the agenda as presented.  
ALL AYES. NO NAYS. MOTION CARRIED.

A motion was made by Councilmember Groeneveld and supported by Councilmember Smeester to approve the invoices for September 21 through October 5, 2015 in the amount of \$210,232.98.  
ALL AYES. NO NAYS. MOTION CARRIED.

The consent agenda consisted of the following:

Public Works Department Report for September 2015  
August 2015 Treasurer's Report

A motion was made by Councilmember Smeester and supported by Councilmember Baldinelli to approve the consent agenda.  
ALL AYES. NO NAYS. MOTION CARRIED.

There was no public comment.

A copy of all communications are affixed to and made a part of the permanent record.

The first item under communications is a letter dated September 15, 2015 from Charter Communications. City Manager Edlebeck stated that this letter pertains to rate changes and changes in tiers.

A motion was made by Councilmember Groeneveld and supported by Councilmember Baldinelli to receive and place on file the September 15, 2015 letter from Charter Communications.  
TWO AYES. ONE NAY. MOTION CARRIED.

The next item under communications is a letter from the Dickinson Iron County Local Planning Group dated September 25, 2015. Attached to this letter is recommended resolution language declaring Nov. 14--22, 2015 as Homeless Awareness Week. City Manager Edlebeck stated that if the council is in favor, he can draft a resolution to consider at the next regular council meeting on October 19, 2015.

A motion was made by Councilmember Groeneveld and supported by Councilmember Smeester to authorize the city manager to draft a resolution concerning Homeless Awareness Week on Nov. 14--22, 2015.

ALL AYES. NO NAYS. MOTION CARRIED.

The final item under communications is a State of Michigan Liquor Control Commission Notice of License Transfer Application. City Manager Edlebeck stated that there have been a number of communications from the Liquor Control Commission regarding licensing this location. The first application was requested to be rescinded by the attorney for Hole in 1, LLC because it was incomplete in the way that it needed to be submitted for an LLC. This letter indicates receipt of a revised application. It is from Hole in 1, LLC at 700 East Blvd. with both the owners, Mark A. Caron and Cyndi D. Caron of 1825 Moroni Drive (their home address) listed. He indicated that this is for council information and not their approval.

A motion was made by Councilmember Smeester and supported by Councilmember Groeneveld to receive and place on file the September 17, 2015 letter from the State of Michigan Liquor Control Commission concerning Hole in 1, LLC.  
ALL AYES. NO NAYS. MOTION CARRIED.

Under the manager's report, City Manager Edlebeck updated the council on the M95/Carpenter Avenue project. Drainage structures, ADA sidewalk ramps, construction joint repairs and new signing have been completed. A section of deteriorated storm drainage pipe that crosses the roadway was discovered and was replaced. The cold milling and repaving of the road surface and pavement marking will be starting this week and will conclude the project; informed the council that Bacco Construction has started on the local street and alley work, and paving is planned to be completed during the first two weeks in October; advised the council that the SAW grant project is continuing with Great Lakes TV & Seal of Green Bay finalizing cleaning sewers and continuing with the televising work. The televising work has been completed in the Heights area with only minimal deficiencies noted; reported to the council that the deer management archery program began on October 1. Twenty-one hunters are currently registered to participate so far and 1 antlerless deer was taken since October 1; advised the council that the Dickinson County Road Commission and the City of Kingsford are holding a ribbon cutting for the recently completed Westwood Avenue/Pine Mountain Road Project as required by the FHWA Grant. The council is invited to participate in this ribbon cutting, which will be held at 10:00 a.m. CDT on Wednesday, October 7, 2015; told the council that the fall compost collection started on September 29th and should be completed within the next couple of days. Loose leaf collection is tentatively scheduled to begin on October 19<sup>th</sup>. This schedule will be published in The Daily News, Advertiser and on the city's website; informed the council that KAS Enterprises, LLC has recently purchased the AVIS rental car franchise locally. They plan to expand operations at the Dickinson County Airport. A revolving loan fund application has been submitted through Northern Initiatives to aid in this business expansion in the city. The review committee has approved the application to be forwarded to the MEDC for review and comment; advised the council that Mr. Mike Bruns of NAPA/Ace Hardware has contacted Mr. Edlebeck requesting to upgrade their lease to three stalls in the city's block storage building beginning October 15<sup>th</sup>. Last year when the city council approved their lease, it was approved for 1 to 3 stalls. Mr. Edlebeck plans to amend their current lease from 2 to 3 stalls and adjust the lease amount accordingly.

A motion was made by Councilmember Smeester and supported by Councilmember Groeneveld to receive and place on file the Manager's Report for October 5, 2015.

There was no old business.

Under new business, the first item is the introduction to changing the Joint Sewage Board to a Sewer Authority. City Manager Edlebeck read his memo to the council regarding organizing the Iron Mountain-Kingsford Waste Water Treatment Plant under PA 233 of 1955 as an Authority.

"The IM-K Joint Sewage Board has been reviewing recommendations for upgrades to the waste water treatment plant for the past 2 years. These deficiencies have been addressed in order to be proactive and maintain effective and efficient operation of the plant. The Board has requested and has been granted two rate increases in the past two years to aid in these upgrades along with providing a revenue source for the anticipated upgrades.

During the past few months the Board has been discussing the extent of needed repairs and upgrades to the original plant equipment and components that are nearly 60 years old. One option discussed is to spend the funds on the capital improvement projects as these funds accumulate. This doesn't seem to be a viable option, as many of these improvements will need to be completed before adequate funds accumulate. The other option is to complete these improvements in a one or two phase project in which these upgrades will last for 40 years or more. In this option the funds would be borrowed to complete a large project that will serve the plant operation for many years and the project paid back over time.

The Board members then discussed this concept with Mr. Steve Mann, Bond Attorney with Miller, Canfield, Paddock and Stone. Mr. Mann informed us that the current Iron Mountain – Kingsford Joint Sewage Board, which was organized under PA 320 of 1927, in 1958 could not borrow the money, but that each city would be responsible for borrowing funds for its share of a total project cost. This is how the last large improvement project was completed, when the Board added the stormwater retention basin to the plant in 1978. This concept requires each city to duplicate the documentation, public notifications and document recording. Under this scenario, the loan payment schedule would need to be determined by a long term user percentage for each city.

Mr. Mann recommends that the cities of Iron Mountain and Kingsford organize a Sewer Authority for the operation of the plant under PA 233 of 1955. Under this scenario, the Authority would be able to borrow the funds for the improvement of the plant, use the current fees or if needed to raise the fees from time to time in order to fund improvements and operational expenses for the plant. The Authority would continue to generate revenues as the Board currently is, which is based on each city's usage and eliminating the needs to establish a percentage for paying back borrowed funds for improvements.

If the City Councils of Iron Mountain and Kingsford are inclined to organizing a Sewer Authority under PA 233 of 1955 for the operation of the Iron Mountain-Kingsford Waste Water Plant, the cities can then have Mr. Steve Mann draft Articles of Incorporation for each City Council's review and consideration for approval."

A short discussion took place with Councilmember Smeester and Councilmember Groeneveld voicing concerns that the city council still have a vote in approving borrowing funds and setting future sewer rates.

A motion was made by Councilmember Baldinelli and supported by Councilmember Smeester to authorize the city manager to proceed with discussions with Mr. Steve Mann of Miller, Canfield, Paddock and Stone to draft Articles of Incorporation for future review by both city councils.  
ALL AYES. NO NAYS. MOTION CARRIED.

The next item under new business is the CUPPAD contract for 5 year Recreation Plan update. City Manager Edlebeck explained to the council that the Citizen's Advisory/Parks and Recreation Committee has been making recommendations for an updated 5-year Recreation Plan which is due in the spring of 2016. He has contacted CUPPAD to see if they could help the city to update this plan, which is a requirement for applying for any grant funds for parks and recreation through the State of Michigan or other sources. The city manager received a contract from CUPPAD for updating this plan at a cost to the city of \$500. The Parks and Recreation Committee has reviewed the needs for each one of the recreation areas and made recommendations, and that information was provided to CUPPAD along with a estimated costs for those improvements for the next 5 years. He is asking permission from the city council to move forward with signing the contract.

City Attorney Brouillette pointed out two changes that need to be made in the contract. The first line states "Contract between *Kingsford Township* and CUPPAD Regional Commission." It should be "*City of Kingsford*." Also, he would like the last sentence under item 7 removed which begins, "Upon acceptance of the product.."

A motion was made by Councilmember Groeneveld and supported by Councilmember Smeester to authorize the city manager to execute the contract with the CUPPAD Regional Commission for updating the Recreation Plan for the City of Kingsford.  
ALL AYES. NO NAYS. MOTION CARRIED.

The last item under new business is a request from State Farm Insurance to use the city hall lawn. City Manager Edlebeck informed the council that he was contacted by Jon Lasater, State Farm agent at 333 S. Carpenter (next door to city hall). He would like to do a community family event for his business on October 17<sup>th</sup> from 11 a.m. to 3 p.m. which would be open to the public. It would include a bounce house for the children and a cook out. Due to the limited space within their parking lot, he is also asking for permission to utilize the city hall parking lot if needed.

A motion was made by Councilmember Groeneveld and supported by Councilmember Smeester to authorize the use of city property with provision of proof of liability insurance to the city by Mr. Jon Lasater of State Farm Insurance and from the bounce house vendor on October 17, 2015 from 11 a.m. to 3 p.m.  
ALL AYES. NO NAYS. MOTION CARRIED.

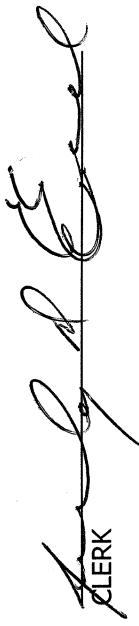
There were no hearings or public comment.

Under councilmember's privilege, Councilmember Smeester complimented the city staff and his fellow council members on doing a great job. "I'm proud to be here, and I just want to say thank you."

There being no further business, a motion was made by Councilmember Smeester and supported by Councilmember Groeneveld to adjourn the meeting.  
ALL AYES. NO NAYS. MOTION CARRIED.



MAYOR



CLERK