



CITY OF KINGSFORD

2016-2017

BUDGET

ADOPTED June 6, 2016

DIRECTORY OF MUNICIPAL OFFICIALS
CITY OF KINGSFORD

CITY COUNCIL

Joseph Groeneveld	Mayor
Dennis Baldinelli	Mayor Pro Tem
Michael Flaminio	Councilman
Cynthia Dixon-Miller	Councilwoman
Anthony Erickson	Councilman

ADMINISTRATIVE ORGANIZATION

Anthony D. Edlebeck	City Manager/Clerk
Justin Wickman	DPW Superintendent
Bruce Brouillette	City Attorney
Holly Palmer	Treasurer/Office Manager
Brian Metras	Public Safety Director
Dawn Thurston	City Assessor

Regular council meetings are held on the 1st and 3rd Monday of each month at 6:30 p.m. in the Council Room at the City Hall.

CITY OF KINGSFORD
General Appropriations Act
2016-2017
No. 2016/6/6.1

WHEREAS, the City Council of the City of Kingsford did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 8.20, Chapter VIII of the City Charter, which public hearing was duly held pursuant to said notice and in conformity therewith;

THEREFORE, BE IT RESOLVED, that this resolution shall be the General Appropriations Act of the City of Kingsford for fiscal year 2015-2016, an act to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of anticipated revenues to be received by the City of Kingsford; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax of **3.496** mills for the period of July 1, 2016 through June 30, 2017 on all real and personal taxable property in the City of Kingsford according to the valuation of the same, for the purpose of funding the Police and Fireman's Retirement Fund; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax of **1.210** mills for the period of July 1, 2016 through June 30, 2017 on all real and personal taxable property in the City of Kingsford according to the valuation of the same for the purpose of paying the annual principal and interest due according to the requirements associated with a General Obligation Bond for construction of a new Public Works Facility, as approved by the voters on November 4, 1997. This tax is levied pursuant to Section 9.6, Chapter IX of the City Charter; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax of **18.000** mills for the period of July 1, 2016 through June 30, 2017 on all real and personal taxable property in the City of Kingsford, according to the valuation of the same, for the purpose of defraying the general expense and liability of the City of Kingsford. This tax is levied pursuant to Section 8.20, Chapter VIII of the City Charter and described in the Charter as the Annual Appropriation Bill; and

BE IT FURTHER RESOLVED, that the City Council does hereby appropriate the following amounts to defray the expenditures and liabilities of the City of Kingsford for the 2016-2017 year; and

BE IT FURTHER RESOLVED, that the City Treasurer is hereby authorized to transfer funds from one fund to another as specifically provided for in and after approval of the 2016-2017 Budget by the City Council.

CITY OF KINGSFORD
Adopted MILLAGE BREAKDOWN
2016-2017

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>
Taxable Valuations			
Real Property	113,819,971	113,878,383	113,838,476
Personal Property	11,405,300	11,199,200	8,642,900
Ind. Facilities (taxable 50%)	1,405,850	2,109,400	1,986,293
Ren. Zone (voted millage only)	200,200	197,100	128,885
Total of Taxable Valuations	126,831,321	127,384,083	124,596,554
General Fund Operating Mills	17.222	\$2,190,414	18.000 \$2,240,418
P & F Pension Mills	3.435	\$434,111	3.496 \$435,551
P.W. Facility Mills	1.195	\$153,740	1.210 \$150,770
County voted Street Fund Mills	0.500	\$63,593	0.500 \$62,234
Total Millage	22.352	22.337	23.206
Anticipated City Revenue From Property Taxes	\$2,831,455	\$2,841,858	\$2,888,973

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
GENERAL FUND #101

Fund Balance, July 1, 2016..... \$2,000,000

Anticipated Revenues for 2015-2016:	2016-2017
Real Property Taxes.....	\$2,049,092
Industrial Facilities Taxes.....	\$35,753
Personal Property Taxes.....	\$155,572
Payment in Lieu of Taxes.....	\$10,000
Penalties and Interest Taxes.....	\$2,500
Administration Fees-Property Taxes.....	\$54,000
Charter Franchise Fee.....	\$37,000
DNR Passport Grant LoDal Park.....	\$45,000
Public Safety Vehicle Grant U.S.D.A.....	\$6,000
Public Safety Criminal Justice Training.....	\$1,500
Sales and Use Tax.....	\$531,600
Liquor Licenses.....	\$1,800
Garbage Collection Fees.....	\$322,500
Duplicating and Photos.....	\$500
Personal Services to Outside Parties.....	\$500
Street Department Sales-Act 51.....	\$50,000
Materials and Supplies to Outside Parties.....	\$2,500
Parking Fines.....	\$2,000
Ordinance Fines.....	\$5,000
Interest-General.....	\$3,000
Equipment Rental-Act 51.....	\$55,000
Equipment Rental-Local Streets.....	\$53,000
Equipment Rental-General Fund.....	\$84,000
Equipment Rental-Sewer Fund.....	\$12,000
Equipment Rental-Water Fund.....	\$25,000
Land Leased Joint with Iron Mountain.....	\$6,000
Land Sales.....	\$0
Contributions and Donations.....	\$300
Lease of City Properties.....	\$18,000
Overhead M-95.....	\$1,900
Reimbursement Crossing Guards.....	\$5,500
State of Michigan PPT Reimbursement.....	\$71,000
Facilities Rental-Water Department.....	\$10,000
Facilities Rental-Sewer Department.....	\$5,000
Employee Reimbursements H.S.A.	\$0
Insurance Premium Refund.....	\$8,633
Reimbursements-BTS.....	\$0
Retiree Drug Subsidy.....	\$0
Sundry.....	\$1,200

Total Anticipated Revenues..... \$3,672,350

Total Anticipated Available for Appropriation..... \$5,672,350

CITY OF KINGSFORD
Proposed 2016-2017 BUDGET
GENERAL FUND #101

Anticipated Expenditures for 2015-2016:	2016-2017
City Council.....	\$15,860
City Manager.....	\$70,201
Other Executive Activities.....	\$10,204
Elections Department.....	\$20,385
Independent Accounting.....	\$13,500
Assessor.....	\$85,260
Attorney.....	\$25,300
Other Attorney or Consultant.....	\$8,150
Clerk Staff.....	\$96,899
Retirement (MERS)-Local Unit Share.....	\$3,200
Board of Review.....	\$1,615
Treasurer.....	\$98,610
City Hall & Grounds.....	\$56,905
City Property-Other.....	\$24,055
General Government.....	\$1,050
Public Safety Department.....	\$1,778,180
Planning.....	\$1,965
Public Works Department.....	\$247,950
Alleys.....	\$61,210
Community Decorations.....	\$6,525
Motor Vehicle Pool.....	\$147,123
Public Safety Motor Vehicle Pool.....	\$24,245
Highway Stockpile-Blacktop.....	\$10,480
Highway Stockpile-Winter Sand.....	\$8,385
Highway Stockpile-Salt and Chloride.....	\$51,205
Highway Stockpile-Signs, Posts, & Rails.....	\$5,500
Highway Stockpile-Sewer Materials.....	\$3,685
Highway Stockpile-Catchbasins & Drainage.....	\$5,790
Highway Stockpile-Gravel.....	\$7,235
Engineering & Supervision.....	\$0
Street Lighting.....	\$61,325
Construction-Roads & Streets.....	\$0
Sanitation.....	\$170,625
Compost Collection.....	\$83,170
Rubbish Collection.....	\$4,355
Sanitation-Transfer & Landfill.....	\$130,700
Other Community Action.....	\$3,470
Parks and Recreation.....	\$220,665
Employees Other Fringe Benefits.....	\$0
Insurance and Bonds.....	\$67,150
Damage Claims.....	\$1,500
Land and Building Purchases.....	\$800
Other Functions-Lease and Rentals.....	\$450
Contributions to Other Funds.....	\$337,000

Total Anticipated Expenditures..... \$3,971,882

Unreserved, Undesignated Fund Balance, June 30, 2017..... \$1,700,468

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
LAND SALES, PURCHASE, AND DEVELOPMENT FUND #102

Unreserved, Undesignated Fund Balance, July 1, 2016..... \$210,000

Anticipated Revenues:

Income-Interest.....	\$1,000
Land Sale	\$45,000

Total Anticipated Revenues..... \$46,000

Total Anticipated Available for Appropriation..... \$256,000

Anticipated Expenditures:

Riverdale area water main extension.....	\$35,000
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Total Anticipated Expenditures..... \$35,000

Anticipated Unreserved, Undesignated Fund Balance, June 30, 2017..... \$221,000

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
MAJOR STREET FUND #202

Unreserved, Undesignated Fund Balance, July 1, 2016..... \$375,000

Anticipated Revenues for 2015-2016:

State Transportation Funds.....	\$331,000
State Trunkline Maintenance Funds.....	\$26,000
Winter Maintenance Snow	\$5,000
Interest.....	\$1,000

Total Anticipated Revenues..... \$363,000

Total Anticipated Available for Appropriation..... \$738,000

Anticipated Expenditures in 2015-2016:

Construction.....	\$4,515
Maintenance.....	\$143,285
Maintenance Paving (Birch)	\$62,600
Winter Maintenance.....	\$131,465
State Trunkline Maintenance.....	\$13,630
State Trunkline Winter Maintenance.....	\$34,640
Admin., Engineering, and Record Keeping..	\$74,560

Total Anticipated Expenditures..... \$404,695

Transfer from Major Street Fund to Local Street Fund.. \$100,000

Total Anticipated Expenditures and Transfers..... \$504,695

Anticipated Unreserved, Undesignated Fund Balance, June 30, 2017..... \$233,305

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
LOCAL STREET FUND # 203

Unreserved, Undesignated Fund Balance, July 1, 2016..... \$80,000

Anticipated Revenues in 2015-2016:

State Transportation Funds.....	\$155,850
Contribution from the General Fund.....	\$110,000
Contribution from 2012 Millage	\$62,500
Contribution from Major Street Fund.....	\$100,000
Interest.....	\$250

Total Anticipated Revenues..... \$428,600

Total Anticipated Available for Appropriation..... \$508,600

Anticipated Expenditures in 2015-2016:

Construction.....	\$2,255
Maintenance Paving.....	\$180,000
Maintenance.....	\$171,235
Winter Maintenance.....	\$102,550
Admin., Engineering, & Record Keeping.....	\$3,845

Total Anticipated Expenditures..... \$459,885

Unreserved, Undesignated Fund Balance, June 30, 2017..... \$48,715

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
D.P.W. FACILITY FUND #301

Fund Balance, July 1, 2016.....	\$68,000	
Revenues-F.Y.E. June 30, 2015.....	\$150,725	
Total Anticipated Available for Appropriation.....		\$218,725
Expenditures:		
09/01/2015 Interest.....	\$20,385	
03/01/2016 Principal.....	\$110,000	
03/01/2016 Interest.....	\$20,385	
Total Anticipated Expenditures.....		\$150,770
Anticipated Fund Balance, June 30, 2017.....		\$67,955

Note: May 1, 2013 the Bonds were refinanced from a rate of 4.75% to 2.70%

**CITY OF KINGSFORD
Adopted 2016-2017 BUDGET**

CAPITAL IMPROVEMENT FUND #401

Fund Balance, July 1, 2016..... \$114,000

Anticipated Revenues:

 Contribution from General Operating Fund.. \$150,000

Total Anticipated Revenue..... \$150,000

Total Available for Appropriation..... \$264,000

Anticipated Expenditures:	Anticipated year and amount	2016-2017 Budget	2017-2018 Budget
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City Hall

\$0

Public Safety

Fire Truck	2018-2019	\$380,000		\$0	\$0
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\$380,000

Public Works

Dump Truck	2019-2020	\$160,000		\$0	
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Dump Truck	2020-2021	\$160,000			
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\$320,000

Parks

\$0

\$0

Special Projects

\$0

\$0

Total Anticipated Expenditures 2016-2017..... \$0

Anticipated Fund Balance, June 30, 2017..... \$264,000

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
SEWER FUND #590

Available Reserves as of July 1, 2016..... \$600,000

Anticipated Operating Revenues:

Collection Fees.....	\$15,050
Sewer Maintenance Charges.....	\$234,000
Service Charges.....	\$440,385
Interest.....	\$4,000

Total Anticipated Operating Revenues..... \$693,435

Other Anticipated Revenues

Federal Interest Credit (Build America Bonds).....	\$22,300
MDEQ SAW Grant.....	\$135,000

Total Anticipated Revenues..... \$850,735

Total Anticipated Available for Appropriation..... \$1,450,735

Anticipated Operating Expenditures:

Personnel Services.....	\$77,560
Supplies.....	\$19,400
Professional Services.....	\$15,500
Professional Services SAW.....	\$86,000
Wastewater Treatment Fees.....	\$495,000
Contracted Repair & Maintenance.....	\$45,000
Liability Insurance.....	\$1,880
Public Utilities.....	\$4,500
Equipment Rentals.....	\$15,000
Engineering Services.....	\$500
Engineering Services SAW.....	\$60,000
Equipment.....	\$10,000
Equipment SAW.....	\$14,000
Other Services and Charges.....	\$42,400

Total Anticipated Operating Expenditures..... \$886,740

Other Anticipated Expenditures:

Bond Principle.....	\$100,000
Bond Interest.....	\$68,363

Total Other Anticipated Expenditures..... \$168,363

Total Anticipated Expenditures..... \$1,055,103

Total Anticipated Available Reserves as of June 30, 2017..... \$395,632

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
WATER FUND #591

Available Reserves as of July 1, 2016..... **\$1,200,000**

Anticipated Operating Revenues:

Water Service.....	\$1,500
Metered Sales.....	\$544,000
Interest.....	\$2,800

Total Anticipated Operating Revenues..... **\$548,300**

Total Anticipated Available for Appropriation..... **\$1,748,300**

Anticipated Operating Expenditures:

Clerical and Administrative.....	\$43,385
Distribution.....	\$445,250
Source and Supply.....	\$205,030

Total Anticipated Operating Expenditures..... **\$693,665**

Other Anticipated Expenditures:

Contracted Tank & Tower Cleaning	\$15,000
Water System Mapping and Hyd. Analysis	\$18,000

Total Other Anticipated Expenditures..... **\$33,000**

Total Anticipated Expenditures..... **\$726,665**

Total Anticipated Available Reserves as of June 30, 2017..... **\$1,021,635**

CITY OF KINGSFORD
Adopted 2016-2017 BUDGET
RETIREES' HEALTH INSURANCE FUND #602

Fund Balance as of July 1, 2016..... \$115,000

Anticipated Revenues in 2014-2015:

Contribution from Fund 732.....	\$19,200
Retirees' Premium Co-pay.....	\$430
New Retirees' Premium Co-pay.....	\$8,000
Contribution from General Fund #101.....	\$77,000

Total Anticipated Revenues..... \$104,630

Total Anticipated Available for Appropriation..... \$219,630

Anticipated Expenditures in 2014-2015:

Insurance Premiums.....	\$82,500	\$82,500
Stipends.....	\$20,800	\$20,800

Total Anticipated Expenditures..... \$103,300

Fund Balance Anticipated as of June 30, 2017..... \$116,330